



DINING SERVICES

Amanda A Venezia, Director 603-432-6941 X 2234
avenezia@londonderry.org
295 Mammoth Road, Londonderry, NH 03053

REQUEST FOR PROPOSAL - Linen

The Londonderry School District is soliciting a request for proposals for linen laundering and delivery for the 2018-2019 school year. If interested, please submit your proposal to Amanda Venezia at the address above with a postmark on or before August 17, 2018. E-mail responses are acceptable and should be sent to avenezia@londonderry.org.

Please provide the following:

1. Your order and delivery schedule for one school in Londonderry, NH:
Londonderry High School – 295 Mammoth Road, Londonderry, NH 03053
2. Your price for each of the desired items below.
3. Your delivery charge and any surcharges.
4. Your inventory system.
5. Your charge policy while we are not in business (ie. school holiday weeks and summer vacation).
6. The completed Contractor's Certificate of Eligibility
7. Any other information you would like to provide.

In awarding a contract, the District shall consider:

1. Quoted costs.
2. The reputation of the vendor and of the vendor's goods and services.
3. The quality of the vendor's goods or services.
4. The extent to which the goods or services meet the District's needs.
5. The vendor's delivery schedule.
6. The vendor's past relationship with the District.

The school district reserves the right to reject any/all bids.

If you have any questions, please contact me at avenezia@londonderry.org.

Sincerely,



Amanda Venezia, SNS
Director of Dining Services
Londonderry School District

**Linen RFP – Londonderry School District
2017-2018 and 2018-2019**

Vendor Name: _____

Address: _____

Phone: _____

Email: _____

Delivery Schedule for Londonderry High School:

Dollar charge for each item:

Kitchen towel _____

Apron Bib Color Royal Blue _____

Laundry Bag _____

List any energy or fuel surcharges _____

Linen Napkins _____

Linen Tablecloth 85x85 _____

Linen Tablecloth 52x114 _____

Your charge policy while we are not in business (ie. school holiday weeks and summer vacation).

Explanation of Inventory System:

Authorized Representative _____

Date _____

Contractor's Certification of Eligibility

The bidder/offeror certifies, by submission of this proposal or acceptance of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

It further agrees by submitting this proposal that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts.

Where the bidder/offeror/contractor or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this solicitation/proposal

That the information above is true and complete to the best of my knowledge:

Name, Title and Company Name (please print)

Signature

Date

NOTE: The penalty for making false statements in offers is prescribed in 18 USC1001