

Who's Who in the Londonderry Special Education Department

2016-2017

Feel free to call any one of us at any time, but we have prepared the following to assist you with specific areas. We have also included a brief overview of general job responsibilities, although it is a brief snapshot.

District Office –

Director of Pupil Services – Kim Carpinone

kcarpinone@londonderry.org

Oversees district wide programming, staffing and fiscal management for all special education, 504, nursing and McKinney-Vento programs.

Call Kim when:

Transportation issues

Questions about process, eligibility, regulations

Concerns at the building level have not been addressed to your satisfaction

Confidential concerns

Administrative Assistant to the Director of Pupil Services – Maureen Quinlan @
432-6920 extension 1107

Building Level Special Education Administrators –

Oversees building level programming, facilitates eligibility through placement process, and supervises special education staff at each building. Acts as Local Education Agency representative as directed by Kim Carpinone. At the elementary level, the Assistant Principals oversee day to day operations of the inclusionary programming while Deb Setterlund, District Wide Elementary Special Education Program Director supports the Assistant Principals in supervising special education, as well as, directly supervising all district wide programs and Kindergarten.

Call your building level Special Education Administrator when:

Questions about building level programming, referral and eligibility

Questions about evaluation, meetings, specific IEP implementation concerns

Concerns at the case manager level have not been addressed to your satisfaction

Londonderry High School:

Special Education Program Director – Connie Biedrzycki

cbiedrzycki@londonderry.org

Administrative Assistant – Dawn Myers @ 432-6941 ext 2101

Londonderry Middle School –

Special Education Program Director – Joan Campo

jcampo@londonderry.org

Administrative Assistant – Kathy O’Regan @ 432-6925 ext 3001

Elementary Programming

Matthew Thornton – Lisa Frenette

lfrenette@londonderry.org

Administrative Assistant – Michelle Miller @ 432-6937 ext.6503

North Elementary School – Assistant Principal – Jill Connors

jconnors@londonderry.org

Administrative Assistant – Pat Adamkowski @ 432-6933 ext. 4107

South Elementary School – Debra Setterlund

dsetterlund@londonderry.org

Administrative Assistant – Josephine Simboli @ 432-6956 ext. 5207

Moose Hill –

LEEP – Kim Speers kspeers@londonderry.org

Kindergarten - Debra Setterlund dsetterlund@londonderry.org

Administrative Assistant – Kathy Kelly @ 437-5855 @ 7223

Your child's case manager:

This person is your day to day contact person and direct advocate for your child. When you have a question or concern about your child's programming, the case manager is your first contact.

Case managers serve student both directly and indirectly. It is the responsibility of the case manager to assure that each student on their caseload has an Individual Education Plan that is appropriate for their particular needs, programming and placement.

Case managers:

- Act as a resource for the regular education staff regarding the implementation of your child's IEP and how their disability may manifest in the classroom
- Collaborate with regular education teachers on your students' success with current supports, strategies, accommodations and modifications
- Consult with your child's related service providers
- As age appropriate, case manager will work directly with students to review IEP, supports, and academic progress.
- Prepare quarterly IEP progress reports for parents based on data collected on individual goals in the IEP
- Facilitate communication with parents regarding student progress

All Special Education staff is here to work collaboratively with families, specifically:

- Respond to parent inquiries regarding student's IEP, academic, and emotional development
- Promote parent participation in the student's education process
- Develop a sense of partnership with the student's family
- Take on a pro-active role of informing parents of student progress
- Act as a support and/or consultant to parents regarding their child's transition from grade to grade