

**SCHOOL ADMINISTRATIVE UNIT NO. 12**  
**Office of the Superintendent of Schools**  
**Londonderry, New Hampshire 03053**

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry School District School Board was held on **Tuesday, April 19, 2016** at 7:00PM at the Londonderry Town Office, Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. In attendance were School Board members: Ms. Ganem, Mrs. Hendricks, Mr. Lekas, Mrs. Reilly and Mr. Young. Also in attendance were Superintendent, Mr. Greenberg, Business Administrator, Mr. Curro and School Board Secretary, Lisa Muse.

1. **Call To Order:** The meeting was called to order at 7:00PM by Mrs. Hendricks.

2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Heather Diamond.

3. **Questions, Announcements and Presentations**

3.1 **Senior Portrait Photography for the Yearbook Presentation – Jay Parent, Katie Sullivan and Heather Diamond:** Mr. Young excused himself. Mr. Parent discussed the revisions to the Photography Contract with Londonderry High School. The current contract with Mark Lawrence included exclusive photographing of all underclassmen, in addition to senior portraits which is consistent with area schools. Due to the timing of the new contract, with Mark Lawrence, signed in the late spring of 2015, we allowed incoming seniors to have their photograph taken by a vendor of their choice, as long as the portrait met the guidelines and technical requirements, in addition to the yearbook deadline. 135 members of the Class of 2016 used Mark Lawrence. 110 used Londonderry vendors including Grondin Photography, Elaine Wallace Photography and Floki Design and these all met the yearbook standards. The other 136 seniors submitted photos from vendors outside of the Londonderry community and 64 did not meet the standards resulting in follow-up emails, phone calls and the assessment of late fees. In 2014-2015 school year, the yearbook paid \$1200 in late fees trying to work with over seventy different vendors. The staff listened to the community and students and the yearbook staff wanted to include that the seniors can use the other three vendors: Grondin Photography, Elaine Wallace Photography and Floki Design. They felt having these three vendors included will give them choices. They felt this is fair and a balanced compromise. Mrs. Hendricks asked about the requirements, standards and the late fees. Mrs. Diamond went over the technical requirements and file format. She mentioned that the late fees come because we have publication deadlines to meet. The late fees come out of the yearbook account. Ms. Ganem asked how long is the current contracts. Mr. Curro mentioned five years. Mrs. Reilly asked if the new proposal limits all the students to the four local vendors mentioned. Ms. Sullivan mentioned that on school picture day this also allows seniors to get a free picture for the yearbook if they missed the yearbook deadlines.

4. **Consent Agenda:** *Mrs. Reilly made a motion to accept the consent agenda. Mr. Lekas seconded the motion. Motion passed 4-0-0.*

4.1 **Retirement(s):**

**Gudrun Stella Skoropowski Teacher Matthew Thornton**

4.2 **Resignation(s):**

**Shane Fitzpatrick Custodian High School**  
**Karen Magoon Dining Services Middle School**

**4.3 Minutes: April 5, 2016**

**4.4 Meetings:**

5	<b>May 17, 2016</b>	<b>Regular Meeting</b>	<b>7:00PM</b>	<b>Town Offices</b>
	<b>June 2, 2016</b>	<b>Adult Ed Graduation</b>	<b>6:30PM</b>	<b>LHS Café</b>
	<b>June 7, 2016</b>	<b>Regular Meeting</b>	<b>7:00PM</b>	<b>Town Offices</b>
	<b>June 10, 2016</b>	<b>High School Graduation</b>	<b>7:00PM</b>	<b>Verizon Wireless Arena</b>
	<b>June 21, 2016</b>	<b>Regular Meeting</b>	<b>7:00PM</b>	<b>Town Offices</b>

10 **5. Committee Reports**

15 **5.1 Student Council – Olivia Caruso:** Read by Mr. Lekas Congratulations to the LHS Drama Club for three amazing performances of Shrek: The Musical this past Friday the 15th and Saturday the 16th, with both shows on Saturday being sold out. The annual Mr. LHS Competition will be this Thursday April 21st at 7:30 P.M. in the LHS gymnasium, come support the senior men and the Lancer Spirit, who is hosting this great event. Another congratulation to the Varsity Girls and Boys Tennis teams, Girls Varsity Lacrosse team and the Varsity Baseball team on their huge wins the past week, their seasons have all had a strong start. Spring Spirit Week is underway at LHS, leading up to the Spring Pep Rally on Friday the 22nd where all Varsity Spring Sport teams will be recognized.

20 **5.2 Teacher Liaison – Stella Skoropowski: North School:** North School is putting the finishing touches on for their production of The Lion King set for May 11 at the Palace Theater at 7pm. There are a few remaining tickets still available. **Matthew Thornton:** Yesterday, New Hampshire Poet Laureate Alice Fogel visited Matthew Thornton. She visited fifth and third grade classrooms. She read poetry, had students share their own poetry, and then led students in a poetry writing workshop. Matthew Thornton’s spring concert was presented today. The band, orchestra, and chorus were amazing. 25 A second performance will be held tonight at 7 pm at the Middle School. The KEY class has been busy. Last Wednesday, the fifth graders presented their Greek Mythology projects, and tomorrow night at 6:15 in the Matthew Thornton gym, the fourth graders will be presenting Images of Greatness.

30 **5.3 School Board Liaison Reports:** Mrs. Reilly was in attendance for a variety of arts and sports the last week and mentioned the culmination of all their hard work really paid off. Mr. Laliberte commented on the C3 meeting which will be held on Wednesday, May 11th at 4:00 in the High School library. They will be looking at assessments to technology and the procedural issues as well as how to increase participation in C3 next year and the organization of the committee for the coming year. Ms. Ganem talked about the smarter balance testing that took place, talked about the Simply Sweet fundraiser, and mentioned the recess academy which is run by Crystal Rich. She also reminded people 35 that attending PTA meetings is a great way for the parents to get involved.

**6. Deliberations**

40 **6.1 To see what action(s) the Board will take regarding the School Board Calendar August 2016 to March 2017:** Mr. Greenberg mentioned the meetings that were approved through July and went over the rest of the year until March 2017. **Mrs. Reilly made a motion to accept the School Board Calendar August 2016 – March 2017. Mr. Lekas seconded the motion. Motion passed 5-0-0.** Mrs. Hendricks confirmed the first day of school is August 29<sup>th</sup>, Welcome Back Breakfast is August 24<sup>th</sup>; new teachers come on August 22<sup>nd</sup> and 23<sup>rd</sup> with all teachers back on August 24<sup>th</sup>.

7. **Superintendent's Report**

7.1 **3<sup>rd</sup> Quarter Financial Report – Peter Curro:** Mr. Curro mentioned that this is

normally the time of year we would have the Food Service presentation so he arranged specifically for the appetizer platter to include the corn dog. The General Fund year-end projection is in better shape than estimated in January. We have lifted, for the most part, the freeze in purchases this fiscal year. Assuming no surprises in weather or any of the more volatile accounts, we expect to have a year-end fund balance of approximately \$370,000 for fiscal year 2016. We thought revenue would be \$100,000 over budget due to Medicare, but Medicare should come under. We were able to release money because the winter stayed warm. The voters did approve the authorization to retain surplus for emergency needs and financial stability. Table 1 shows the accounts which the Town keeps for us. There is a \$0 now in the School Impact fee account. The other accounts are maintenance trust and equipment fund, etc. These are school district monies, but held by the Town. Mr. Young asked Mr. Greenberg about Table 1 and the impact fees and if families moving into the new homes will effect this and Mr. Greenberg said no. He goes on to explain that there is nothing we can do about that. On the Expenditure side, Mr. Curro said we are coming in where projected. Table III highlights the significant, unfavorable balances with a brief explanation. Out of district placements are where we expected them to be. Mr. Young mentioned that the public should hear what is in Table III and reads the list and explanations for Out of District Placements which are funds needed to cover costs of approved unanticipated out of district placement. The funding is to come from other general fund accounts and this amount is \$495,000. Mr. Greenberg suggested maybe a warrant article to put money into an account to cover these costs. We are seeing students come in with more significant difficulties, which need more services. Mrs. Reilly felt the revenues need to be increased to cover the costs. We need to address this more and more with the town side. Catastrophic aide has not been fully funded so that is an issue too. The adequacy formula is not adequate according to Mr. Greenberg. The major focus is a quality program and services, but what gets lost are the cost/savings programs we put in. Kathy Wagner, 7 Fiddlers Ridge Road asked Mr. Curro to explain the impact fees prior to the decision of the Board. He explained the Planning Board had a program where developers would be charged a fee to build X house using the student formula. So she asked what changed on the town side that impact fees could not be collected for residential. He mentioned it was decided on the town side that every impact fee was removed. She asked if this was a State or Londonderry decision. She asked if the Board is concerned about the residential growth outgrowing their strategic plan and if all options are off the table to protect ourselves. She felt that now it is completely on the backs of the tax payers. She felt if the trend continues the impact of the school district is catastrophic. Mr. Greenberg felt it is fair to say the impact on the district will be significant. Though presently we are sitting with 4412 students when we had close to 6000 in the not too distant past and the schools were over crowded. If we were to go back to the same population, we would need an additional six million dollars to do out of district placements for the in house programs we have. She felt it is very telling why the impact fees are gone. Mrs. Hendricks asked which offices that would be and Mrs. Reilly felt it would be town council.

***Mr. Young made a motion requesting that Mr. Greenberg reach out to the Town Manager and Town Council to investigate the impact fee program and why it was discontinued and how the town can provide funding to the school for impact and growth. Mr. Lekas seconded the motion. Motion passed 5-0-0.***

Mr. Curro continued that Table IV showed meals served and enrollment. The chart showed a 12% increase in meals served. Revenue in all sectors are higher. The Food Service Program year-end bottom

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line should break even or better. The price increase is one factor as is the vast change in menu and variety of items available to students. This year we also show a net revenue of \$9,900 from concessions. At this point, we do not see a reason to request a price increase for next year. We have seen measurable improvements in all areas. It is only one year and still recommended we give it three years.

5           **7.2 March Enrollment Report – Nate Greenberg:** As of March 31<sup>st</sup>, we have 4412 students. In February, there was a drop of 23 students due to move outs and transfers to Adult Ed. These are different trends than we have seen in the past. We have a constant flow of people coming in to register.

10   **8.    Non-Public Session**  
Non-Public Session requested under RSA 91-A:3, Section II (b) and (c). Please see attached Confidential Memorandum.

*Mr. Lekas made a motion to move into non-public session requested under RSA 91-A:3, Section II (b) and (c). Ms. Ganem seconded the motion. Motion passed by a roll call vote.*

15   **9.    Adjournment**

Public meeting was adjourned at 7:58PM.

20   Respectfully submitted,

Lisa Muse  
School Board Secretary

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Londonderry School Board  
Non-Public Minutes  
Tuesday, April 19, 2016

5 PRESENT: Board Members: Mrs. Hendricks, Mrs. Reilly, Mr. Young, Mr. Lekas and  
Ms. Ganem  
Superintendent of Schools: Mr. Greenberg  
Assistant Superintendent: Mr. Laliberte  
Director of Business Administration: Mr. Curro  
10 Director of Human Resources: Mrs. Swenson

15 Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (5-0) to enter non-public session under RSA 91-A:3, Section II (b) and (c) at 8:00PM..

Mr. Young moved, seconded by Mrs. Reilly and passed unanimously (5-0) to approve administration's recommendation for a special education teacher

20 Mr. Lekas moved, seconded by Mrs. Reilly and passed unanimously (5-0) to approve administration's recommendations for summer school adult ed faculty and staff

Mrs. Reilly moved, seconded by Mr. Lekas and passed unanimously (5-0) to approve administration's recommendation for an office assistant

25 Mrs. Reilly moved, seconded by Ms. Ganem and passed unanimously (5-0) to approve administration's recommendation for a leave of absence request

30 Mr. Lekas moved, seconded by Mr. Young and passed unanimously (5-0) to exit non-public session at 8:12PM.

Mr. Young moved, seconded by Ms. Ganem and passed unanimously (5-0) to adjourn public session at 8:13PM.

35 Respectfully submitted,

Nathan S. Greenberg  
Superintendent of Schools