

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry
School District School Board was held on **Tuesday, June 21, 2016** at 7:00PM at the Londonderry
Town Office, Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. In attendance
were School Board members: Ms. Ganem, Mrs. Hendricks, Mr. Lekas and Mr. Young. Also in
attendance were Superintendent, Mr. Greenberg, Business Administrator, Mr. Curro and School Board
10 Secretary, Lisa Muse.

1. **Call To Order:** The meeting was called to order at 7:01PM by Mrs. Hendricks.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Cheryl Grant and Barb Frasier.
3. **Questions, Announcements and Presentations**

15 **3.1 LAX Tournament Representatives Presentation:** Cheryl Grant and Barb Frasier: The
Lax booster clubs worked together to run the concession stand at the tournament. They thanked the
building and grounds department, dining services and all the administration to help make this
tournament a success. Over \$4,500 was netted at this tournament. There were 160 volunteers over two
days. Donations were received from Coca Cola, Shaws and Market Basket. Over 22,000 people
20 attended this event.

3.2 Update on Housing Developments & Anticipated Students per Development –
John Vogl, GIS Manager/Comprehensive Planner: Mr. Vogl mentioned that housing sales and
construction are up. The larger projects and anticipated new enrollment impacts are Mill Pond Project
2016/2017 13 elementary and 8 high school, Lorden Commons 7 elementary and 4 high school,
25 Wallace Farm 240 units 20 elementary and 8 high school, Whittemore Place has another phase, School
House Square 5 elementary and 3 high school, Woodmont Commons 60 housing units in the first
phase, Pinkerton Hills, 2 elementary and 1 high school, Wayland Drive 2 elementary and 1 high
school. Map showed how the developments relate to the school districts. In 2018, the growth starts to
move towards Matthew Thornton and right now it is geared towards North School. The bottom line
30 numbers estimate 91 students in 2016/2017 school year, 2017/18 96 students and 2018/2019 128
students. The senior projects going on will have no impact to schools. On the industrial side they have
the Assisted Living project, Market Basket expansion, Woodmont Commons, UPS, web distribution
center and the Pettengill Road area is still under development. Ms. Ganem asked how you come up
with the numbers per unit. Mr. Vogl said it is derived by estimates by the impact fee analysis. These
35 were taken by the 2012 study and matched up every student with a housing type. Mr. Greenberg said
the numbers out of Whittemore Place followed the estimates. Mr. Young took one development as an
example and mentioned that the School House Square is 13 units this year and 14 the following year
and asked Mr. Vogle how many bedrooms? He said three bedroom units. Based on his estimate, Mr.
Young asked what they are going to do with the 21 other empty bedrooms. Mr. Vogl said these would
40 be non-student generated and mentioned that the age of families coming into Londonderry is
increasing. The family size in Londonderry in particular is declining. It's not that you have one
student per bedroom but closer to 0.394 students per unit is the multiplier that has been applied and is a
standard for Londonderry. Mr. Young asked if the multiplier of .394 is that close to what is used in the
planning field. Mr. Vogl said he only knows the Londonderry multiplier and does not know how the
45 other communities compare. Mr. Young felt that the number may be skewed by empty nesters in
town. He also mentioned that the industrial developments off-set these impacts by the tax base

increases so the tax rate is dampened by that growth. Still, we do have to service all the students in the schools so we will be looking at more teachers. Mr. Young asked that in the planning field, are there any modifiers that would help us give a forecast for special needs students because that is the most expensive part of our budget and the most volatile.....is there anything that would help us plan for these students? Mr. Vogl said he does not think there is anything in the land use planning field, but maybe in the educational planning field. Mr. Vogl said the numbers presented are new construction only. The south part of town has a lot of empty nesters that may produce a number of students. Mrs. Hendricks worked with seniors and has not spoken to anybody that is looking to buy a bigger home, but looking to downsize. Mrs. Hendricks asked about the overall additional 91 students and asked Mr. Greenberg about the cost impact. Mr. Greenberg said it costs about \$14,000 total per pupil cost. The key is where they move into and what grade they are moving into. At Moose Hill, we have lost classrooms because of the expansion of the special ed program. Mrs. Hendricks said we need to get a handle on the number of students because we plan our budget 18 months in advance. Mr. Greenberg mentioned that in order to make arrangements for a lot of new students, redistricting might be looked at down the road, maybe purchasing a piece of land for a new school, issues with Woodmont, putting on additions to some of the elementary school– these are all issues we will have to look at and some need to be looked at sooner than later. The presentation by Mr. Vogl gave the Board an idea of what is coming down the road in a few years. The end of year enrollment this year gives us one less student than last year. The drop in enrollment let us capture space back. By keeping special ed students in district that has saved us over \$30 million in savings over the last six years. In regard to expanding the schools, South School has two additional pads for two classrooms, North School would be tight squeeze due to fire road issues, and Moose Hill has an opportunity to go up. In regard to redistricting, you also have to look at the location of schools due to transportation issues if the schools are too close. Ms. Ganem asked if the class sizes go up would we revisit the assistants and class size discussions. Mr. Greenberg said the Board needs to decide on the planning size for the elementary classroom. Mr. Greenberg said because we are in a growth mode, he would recommend not rehiring assistants but hire a half of a classroom teacher. He felt this because it has additional instructional benefits and you are able to watch somebody for an entire year and decide if maybe you need to hire them down the road. Mr. Greenberg felt we have a couple years of breathing room. Mr. Lekas is concerned that we are under estimating the number of students to come into the new construction. Mr. Young thanked the Town for presenting this document and this is the first time this has been presented to the School Board. Different technology has helped and this is a very useful tool for the School Board. Mr. Vogl said these numbers are catch up from the past five years when there has been a lull.

3.3 Impact Fees/Developer Agreements – Kevin Smith, Town Manager: Chairman of Town Council, John Farrell and Tom Freda are in attendance. Mr. Smith reminded everybody that the numbers presented by Mr. Vogl are anticipated new enrollment and it is not a net number. The decline seems to be leveling out. When talking about impact fees, these aren't something that can be turned off and on. The fees were assessed for years and were suspended in 2012/2013. The Town found themselves in hot water because some of the fees were being used for areas that they shouldn't have been used and some expired fees were not returned back to the original developers. Also, Londonderry was not in a growth period during that time. Mr. Smith said there have been discussions with the Town Council, and at this time there is not an appetite to bring the fees back. Before any program can be implemented any new impact fee program, there needs to be a whole new study done which is lengthy and costly. Bruce Maybury, who came up with the multiplier for what John presented tonight, did the last impact fee analysis. The impact fees can only pay for a proportional share of the capital costs so the Town would have to be showing a commitment to making up the other portion of those

capital costs. Impact fees can never be used for non-capital costs so you couldn't use them to pay for more teachers. The council is inclined to look at working out agreements with developers where the school can benefit like they did with Woodmont Commons. For example, if Woodmont Commons agreed that if the need arose to build a new school in that particular development, they would sell the land to the school district for 80% of the market value. Another part of the agreement is that for the life of the build out of Woodmont Commons, they have to keep the Town and school at least revenue neutral. So, what we are deriving from tax revenue from Woodmont Commons has to at least be neutral for what it is costing us in services which includes school services. So, it is possible for development agreements to have a financial benefit for the school district and the Council would feel comfortable going forward with this than assessing impact fees. Mrs. Hendricks asked about the new study that would have to be done and the cost and length? Mr. Vogl said it is about a six to nine month process and the low end would be \$20,000. Mr. Farrell said the last two studies took over two years for the whole process. Bruce Maybury has been doing the studies in Town since the 1990s. The safe high factor they got from Mr. Maybury was .8 students which they have never gone over. Being able to regulate and understand the number of students has been pretty consistent over the past twenty year. Mrs. Hendricks asked Mr. Smith to clarify the part about Woodmont selling land back to the Town. He mentioned that they would sell the land back for 85% of the market not the previous 80% he mentioned earlier. Mrs. Hendricks mentioned that it is a very gracious item to build into the agreement, but reminded Mr. Farrell that we still have to build the school and hire teachers and build that into our budget. Mr. Smith said that if the School Board decides to go down the avenue of writing agreements into these developer agreements then he suggested that the School Board attorney should talk with the Town attorney and work out a formula similar to what was done with Woodmont for future residential developments in which a proportion of the future capital costs could be captured in those agreements. Mr. Greenberg thanked Mr. Vogl and Mr. Smith again for all the helpful information provided to the Board.

Bob Steenson, 3 King Henry Drive: Talked about the Hall of Fame and is in favor of bringing this back. He felt it would be very beneficial to the school and Town community. Katie Sullivan reminded the Board that it has been 20 years since this has been done.

4. Consent Agenda: Mr. Lekas made a motion accept the consent agenda. Ms. Ganem seconded the motion. Motion passed 4-0-0.

4.1	Resignation(s):			
	Toni Butler	SPED Assistant		Matthew Thornton
	Anna Cook	Nurse		Matthew Thornton
	Bailey Martin	SPED Assistant		Middle School
4.2	Minutes:	June 7, 2016		
4.3	Meetings:			
	July 12, 2016	Regular Meeting	7:00PM	Town Offices
	August 2, 2016	Regular Meeting	7:00PM	Town Offices
	August 23, 2016	Building Tours	6:00PM-6:30PM	North School
			6:45PM-7:15PM	Middle School
			7:30PM-8:00PM	Matthew Thornton
	August 25, 2016	Building Tours	6:00PM-6:30PM	South School
			6:45PM-7:15PM	Moose Hill
			7:30PM-8:00PM	High School

5. **Committee Reports**

5.1 **Student Council – Carolyn Hill:** NONE

5.2 **School Board Liaison Reports:** Mrs. Hendricks mentioned in the next week or two she would like the Communication Committee to meet.

6. **Superintendent’s Report**

6.1 **LHS Discipline Report – Katie Sullivan:** 184 incidents for semester two which is down from 269 last year. The Life of a Lancer program is working well. There were three frequent fliers (5 or more infractions) who were responsible for 11% of the discipline totals. 93% of students at LHS did not have a disciplinary incident during semester two. Handout is given which details all the infractions that are tracked. Senior week was flawless and gives a lot of credit to the admin team and students. Step Up Day was in June for the class of 2020. End of the school year was very exciting and the numbers are doing well.

6.2 **LMS Discipline Report – Donna Dyer:** 192 incidents which compared to 200 last year at the same time. POP initiative -Mrs. Dyer felt that this helped. 89% of students did not have a discipline issue. Merits were given to 118 students this semester. They make the announcement every Monday and this made the students very proud. The Guidance Department worked great with the students. They will be bringing in speakers to talk to students to talk about harassment and bullying.

6.3 **May Enrollment Report – Nate Greenberg:** Enrollment is 4415

7. **Non-Public Session:** Non-Public Session requested under RSA 91-A:3, Section II (b). Please see attached Confidential Memorandum. *Mr. Lekas made a motion to move into non-public session requested under RSA 91-A:3, Section II (b). Ms. Ganem seconded the motion. Motion passed by a roll call vote.*

8. **Adjournment**

The public meeting was adjourned at 8:18PM.

Respectfully submitted,
Lisa Muse
School Board Secretary

Londonderry School Board
Non-Public Minutes
Tuesday, June 21, 2016

5 PRESENT: Board Members: Mrs. Hendricks, Mr. Young, Mr. Lekas and Ms. Ganem
Superintendent of Schools: Mr. Greenberg
Assistant Superintendent: Mr. Laliberte
Director of Business Administration: Mr. Curro
Director of Human Resources: Mrs. Swenson

10 Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (4-0) to enter non-public session under RSA 91-A:3, Section II (b) at 8:20PM..

15 Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (4-0) to approve administration's recommendation for eight teachers

Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (4-0) to approve administration's recommendation for middle school co-curricular positions

20 Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (4-0) to approve administration's recommendation for high school co-curricular positions

Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (4-0) to approve administration's recommendation for middle school coaching positions

25 Ms. Ganem moved, seconded by Mr. Lekas and passed unanimously (4-0) to approve administration's recommendation for high school coaching positions

30 Ms. Ganem moved, seconded by Mr. Lekas and passed unanimously (4-0) to approve administration's recommendation for two leave of absence requests

Mr. Young moved, seconded by Mr. Lekas and passed unanimously (4-0) to exit non-public session at 8:34PM.

35 Mr. Young moved, seconded by Ms. Ganem and passed unanimously (4-0) to adjourn public session at 8:35PM.

40 Respectfully submitted,

Nathan S. Greenberg
Superintendent of Schools