

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry School District School Board was held on **Tuesday, August 2, 2016** at 7:00PM at the Londonderry Town Office, Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. In attendance were School Board members: Ms. Ganem, Mr. Lekas, Mrs. Reilly and Mr. Young. Also in attendance were Superintendent, Mr. Greenberg, Business Administrator, Mr. Curro and School Board Secretary,
10 Lisa Muse.

1. **Call To Order:** Mrs. Reilly called the meeting to order at 7:00PM.

2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Ms. Bailey.

3. **Questions, Announcements and Presentations:** Mr. Laliberte received word yesterday that for
15 the third year in a row the teachers and administration secured a grant for \$3800 from the Bosch Community Fund. This will fund the fifth grade engineering exploration after school activity. This program will be facilitated by high school Physics teacher, Rich Levergood and South School teacher, Martha Miller. They will be working with a group of fifth graders and will explore different careers and different thought processes in engineering.

20 **3.1 Update on Summer Building Projects – Chuck Zappala:** Mr. Zappala went over the maintenance projects that have been worked on this summer. He explained the funding has come from different sources. This is the third fiscal year of the projects in the maintenance trust bond. These are not audited numbers, but from the General Fund and some are overlapping. He has signed contracts for the remaining work. There is an update to the memo in the packet. On Friday afternoon he met with the
25 roofing company on district wide roofing. They thought it would be 100% complete, but it won't be. Moose Hill will be complete and is wrapping up. The last item is at the High School in sections called Phase 4 and 6. There is about five weeks of work left there. They have decided that pushing this off until next summer is the best option. The price will remain the same and final completion will be around this time next year.

30 The High School video security upgrades (part 1 and 2) are in progress and they expect completion about a week before school opens. Originally, they had planned to do the upgrades over a three year period, but we have been awarded a \$24,000 grant from NH Homeland Security, so two years' worth of work is being done this summer.

35 Field projects: This is the first summer without Bob Lincoln and he laid out the middle school baseball field. They used his sketches and the field is in progress. The infield has been cut in; loam has been spread in the outfield. They are now working on the irrigation. Seeding is not going to be done due to lack of water. This will probably be done around the end of September. The fence and backstop will be
40 installed in October. This will be playable for the LMS baseball season next year probably in May.

The drought has affected us. They are down to under 30% water capacity. They had to stop irrigation on practice fields. We can purchase water if need be to save the big investment in the fields.

45 North School: Work is progressing on the emergency generator that will be delivered in October. The concrete pad, the transfer switch and wiring are in place.

High School: LED walkway lighting in progress around the back of the building, parking lot side of building and near gym. They are also looking at LED exterior lights.

50 1200 yards of carpet replaced in classrooms, and over 100 gallons of paint have been applied.

August 23rd and August 25th are the building tours.

4. Consent Agenda: Mr. Lekas made a motion to accept the consent agenda. Ms. Ganem seconded the motion. Motion passed 4-0-0.

4.1 Resignations:

Robert Garbino Custodian Middle School

4.2 Minutes: July 12, 2016

4.3 Meetings:

August 23, 2016	Building Tours	6:00PM-6:30PM	North School
		6:45PM-7:15PM	Middle School
		7:30PM-8:00PM	Matthew Thornton
August 25, 2016	Building Tours	6:00PM-6:30PM	South School
		6:45PM-7:15PM	Moose Hill
		7:30PM-8:00PM	High School
August 30, 2016	Regular Meeting	7:00PM	Town Offices

5. Committee Reports

5.1 School Board Liaison Reports: Mr. Young mentioned the CIP meeting will be held in the evening at the town offices on Monday, August 8th. Mr. Lekas mentioned his son’s senior project was to clean up the skate park. He took out 17 trash barrels of trash, painted wood and the rails.

6. Deliberations

6.1 To see what action(s) the Board will take regarding an administrative request to hire 1 additional teacher for North School and 1 additional teacher for South School: The memo in the packets covers 6.1 and 6.2. Since Mr. Greenberg wrote the report as of this morning, we had 14 new enrollments. August is a very volatile month with people coming in. Mr. Greenberg went over the enrollment and a chart that shows enrollment is even and we are above projected by 108. He explained the patterns show a majority of the move-ins are at the elementary level. Of the 65% new registrations, 29% were Grade 1. Kindergarten registrations are at 264 students which is an increase of 26 students or 11%.

As discussed previously, Wallace Farms will be ready for occupancy in October. If the pattern continues, we can expect an additional influx of students. Based on the present numbers, Mr. Greenberg is requesting an additional first grade teacher at North School. The concern is with Wallace Farms opening up in October.

In addition, new registrations are affecting South School at the fifth grade level. Mr. Greenberg is also requesting an additional teacher at South School to bring the average class size to 20. With South School, we tend to get students at a particular grade level when we see an increase.

Mr. Greenberg discussed the school capacities. He reminded the Board that we commissioned a very thorough facilities study that incorporated functional capacities for each of the schools. We were provided with two sets of numbers: Functional Capacity using Londonderry Guidelines and Functional Capacity using New Hampshire Guidelines. He reminded the Board that functional capacity uses a 95% multiplier. He also mentioned to keep in mind that school capacity may change over time due to policy, program changes, or increased or decreased enrollment in special programs (i.e. in-house SPED programs cost avoidance Pre-K – 12 of \$7,355,387 FY17); in addition continued growth in the pre-school program decreased the capacity number at Moose Hill.

Mr. Greenberg then went over the summary of Pre-K – 5 Functional Education Capacity using Londonderry Guidelines and New Hampshire Guidelines in relation to 2015 enrollment and compares

the two charts. He continued on with going over the numbers according to John Vogel's projections. According to Mr. Vogel's projections, 315 new students could be entering the district during a three year period, 210 (66%) would be at the elementary/middle school level and 105 at the high school level. If the percentage patterns from this year hold, 137 of those new students would be elementary age students with the possibility of 78 of the students impacting North School, thus, significantly exceeding the functional capacity of that school. In year three, new enrollments are projected to affect Matthew Thornton. It is also important to remember that the figures included in the report do not reflect housing turnover within the town.

Mr. Greenberg would like to request approval from the Board to send written communication to the Town Council in opposition to a requested zoning change on a parcel of land with frontage on Rockingham Road and Page Road. The request is for a change from Industrial II to R-III, as the attached report indicated that approval of the rezoning would be all for Multi-Family (Market Rate) or Multi-Family (workforce) which would generate 37-51 students respectively. The number of new students from this proposal will result in a significant increase in the North School enrollment. This would result in at a minimum re-districting at all three elementary schools as a short term solution in addition to generating an even more urgent need for the construction of a new facility with Woodmont coming on line.

When looking at re-districting, Mr. Greenberg mentioned that you have to look at in a long term way. You can't keep changing the schools on the children as that would be disruptive. If these numbers continue to hold and we look to redistricting, we want to do it with the thought of if you move you won't move again while at the elementary level. As the numbers creep up, the elementary numbers will get bigger than they are at this point. We look to maintain the programs we have in place.

Mr. Lekas asked if the new teachers are for this year in anticipation of increased enrollment. Mr. Greenberg said yes. Mr. Young mentioned that as a point of order, we need to keep the conversation separate as to the immediate need of teachers in the fall verses long-term need of teachers. North school would start with smaller class size and then as the year went on the students would be added. At South School, it seems to be grade five that will be affected. The request at this point is for first grade teacher at North School and fifth grade teacher at South School.

Mr. Young mentioned that the district has always right sized. We reduce and add staff when need be and for that reason he supports the need of this request of Mr. Greenberg. Ms. Ganem and Mrs. Reilly are in agreement of what Mr. Young has to say. ***Mr. Lekas made a motion to accept Mr. Greenberg's request to hire an additional teacher for North School and South School for the upcoming school year. Ms. Ganem seconded the motion. Motion passed 4-0-0.***

6.2 To see if the Board will direct the Superintendent to write a letter to the Town Council in opposition to a proposed zoning change: Mrs. Reilly felt the letter needs to go to the Planning Board who then makes a recommendation to the Town Council. She suggested it could be written to both Chairpersons as long as each group is aware. Mr. Young asked if the Planning Board has not made a recommendation for rezoning yet and Mrs. Reilly does not believe so. Mr. Curro said John Vogel said this decision is being appealed to the council and said if we wanted to weigh in he asked if we would send a letter of our opinion to the council because this is going before the council. It was supposed to go before the council a couple weeks ago, but was postponed to a meeting coming up.

Mr. Young said as it relates to the school board sending a letter, he is concerned about he is calling flawed assumptions and flawed analysis. He asked if the 20 acres that is R3 and they are looking to expand to 47.3 acres. Is the 20 acres part of the 47.3 acres or in addition to the 20 parcels? Mr. Curro said it is in addition. Mr. Curro said if they rezone that piece of property to the right of North School

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there was an apartment complex and his understanding from Mr. Vogel is this development would encompass that property also and that would be the main road access. So Mr. Young confirmed that we are talking about 67 acres being turned into R3 which can support single family homes, workforce housing, and elderly development apartments. On page three which is the impact assessment for town services, he would like to note the impact to the town would be \$162,000 to \$221,000 depending on what was built. On page four we see the impact to the school district, is \$108,000. Reason he finds a flaw is the town always says that we are the biggest part of the pair of pants and we are always pulling in 2/3 and they 1/3. Then why for this particular analysis did this flip. Additionally, he calculated out the impact they indicated at the number of students (which is between 52 and 72) when we include all of the school the cost per student is \$1,300 and we better not tell the state that because we will get less. When the state gives us \$4,500 per student, we know that we are spending \$7,000-\$8,000 per student without buildings, etc. With those extras, we spend about \$12,000 per student. How in the world could be the impact be \$1,300 and that is why Mr. Young found it flawed. He felt we need to provide them with the right numbers.

Another assumption is for the findings in previous studies, the additional students this would need an additional teacher and possibility an aide. We just listened to Mr. Greenberg say he needs two teachers for the same increase in students. So it doesn't really fit with how the school does business. He felt the document needs to say if you are going to do this you really need to be grounded in the reality of the school system and get the right numbers.

Additionally, we have on the list the uses of warehouse, multi-family, multi-family workforce and elderly and doesn't list manufacturing space or manufacturing and development which are in these zoned types. He discussed a company moving in over near the airport that houses 350 employees in manufacturing space and is on land lease. He felt these are deeply flawed analysis on what the school costs are vs. town costs.

Mrs. Reilly said the cost per student numbers need to be reworked and think about if they are spread out over all grades and then we can work with the Planning Department. Mr. Young agreed the document needs to be reworked and they need to understand the numbers. To say we are going to have an impact of \$108,000 for 72 students is flawed. Out of those 72 students, we are definitely going to get one special need out of the 72 and that could cost us anywhere between \$20,000 to \$200,000 and that doesn't even count the other 71 students.

Mr. Curro said he believed this is going to the council inside of two weeks. Mr. Greenberg said he will draft up a response and get that to the Board and they can get back to him with any changes can be made and turn it around quickly. *Mrs. Reilly made a consensus for the Board to give the Superintendent approval to draft a response and send that to the Town Council and to make sure the Planning Board gets a copy.*

7. Non-Public Session: Non-Public Session requested under RSA 91-A:3, Section II (b). Please see attached Confidential Memorandum. Mr. Lekas made a motion to move into Non-Public Session requested under RSA 91-A:3, Section II (b). Ms. Ganem seconded the motion. Motion passed by roll call vote.

8. Adjournment: The public meeting was adjourned at 7:59PM.

Respectfully submitted,
Lisa Muse
School Board Secretary

Londonderry School Board
Non-Public Minutes
Tuesday, August 2, 2016

- 5 PRESENT: Board Members: Mrs. Reilly, Mr. Young, Mr. Lekas and Ms. Ganem
Superintendent of Schools: Mr. Greenberg
Assistant Superintendent: Mr. Laliberte
Director of Business Administration: Mr. Curro
Director of Human Resources: Mrs. Swenson
Principal of Londonderry High School: Mr. Parent
- 10
- Mr. Lekas moved, seconded by Mr. Young and passed unanimously (4-0) to enter non-public session under RSA 91-A:3, Section II (b) at 8:01PM..
- 15 Ms. Ganem moved, seconded by Mr. Lekas and passed unanimously (4-0) to approve administration's recommendation for a high school assistant principal
- Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (4-0) to approve administration's recommendation for a high school assistant principal compensation
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- Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (4-0) to approve administration's recommendation for a high school STEM curriculum coordinator
- Mr. Young moved, seconded by Mr. Lekas and passed unanimously (4-0) to approve administration's recommendation for a high school STEM curriculum coordinator compensation
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- Mr. Parent exited the meeting at 8:22pm
- Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (4-0) to approve administration's recommendation for a custodian and an in-school suspension monitor
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- Mr. Young moved, seconded by Mr. Lekas and passed unanimously (4-0) to approve administration's recommendation for a .5 special ed teacher
- Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (4-0) to exit non-public session at 8:42PM.
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- Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (4-0) to adjourn public session at 8:43PM.
- 40
- Respectfully submitted,
- 45 Nathan S. Greenberg
Superintendent of Schools