

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry
School District School Board will be held on **Tuesday, February 16, 2016** at 7:00PM at the
Londonderry School District Office, School Board Room, 268C Mammoth Road, Londonderry, NH. In
attendance were School Board members: Mrs. Hendricks, Mr. Laferriere, Mr. Lekas, Mrs. Reilly and
Mr. Young. Also in attendance were Superintendent, Mr. Greenberg, Business Administrator, Mr.
10 Curro and School Board Secretary, Lisa Muse.

1. **Call To Order:** The meeting was called to order at 7:01 by Mr. Young.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Olivia Caruso.

15 *There are audio issues.*

3. Questions, Announcements and Presentations

**3.1 Recognition of Scott Laliberte – elected to the Regional Council for College Board
representing New Hampshire:** An Edible Arrangement was presented to Mr. Laliberte for this great
20 honor.

**3.2 Recognition of Katie Sullivan – named one of the Top 20 Most Outstanding Women
in NH by WZID and sponsored by Hannaford:** Mr. Parent mentioned this is the seventh year WZID
has held this program and there were 650 woman nominated. On March 12th Katie will be recognized at
the Radisson Hotel where she will receive her honor. Katie thanked the community that she has been a
25 part of for 40 years. An Edible Arrangement was presented.

Mr. Parent mentioned that Claire Tighe is a National Merit Finalist. She has one of the top 7,000 scores
of the 1.5 million students who took the PSAT Exam.

30 Mr. Zacchilli announced that LMS sixth grade Twister student, Caitlin Shapleigh, was named as a top
youth volunteer of 2016 by the Prudential Spirit of Community Award, a nationwide program honoring
young people for outstanding acts of volunteerism. She will receive \$1000 and an engraved silver
medallion and an all-expense paid trip to Washington for four days.

35 Mr. Greenberg mentioned that the overnight field trip for the football preseason has been changed to
Camp Winaukee instead of Camp Robin Hood. Level of care and staffing is the same.

**4. Consent Agenda: *Mr. Laferriere made a motion to accept the consent agenda. Mrs. Reilly
seconded the motion. Motion passed 5-0-0.***

40 **4.1 Retirement(s):**

Kathy Canedy	Diagnostician	District Wide
Pauline Engler	Office Assistant	High School
Susan Raymond	Teacher	North School

4.2 Resignation(s):

Ira Cohen	Custodian	Middle School
Michelle Galvao	SPED Assistant	Middle School

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	Elizabeth St. Germain	Teacher	High School
4.3	Minutes:	January 14 and 19, 2016	
		February 5, 2016	
4.4	Meetings:		
5	March 3, 2016	Non-Public Session	7:00PM School Board Room
	March 15, 2016	School Board Reorganization	7:00PM Town Offices

Mr. Curro mentioned the food program had their audit. There were two reps from the USDA and a rep from the NH DOE. They were here for 2.5 days. Some adjustments need to be done, but by in large we passed with flying colors. We should not see them for another three years. Mr. Laferriere asked about the corrective action we needed to take care of. Mr. Curro said they were just paperwork (wellness program, inventory and production sheets). Mr. Laferriere asked if the program is successful and we decide to roll out to the Middle School will be audited every time we make a change. Mr. Curro said no this was just a coincidence and we knew we were up for an audit. Mr. Curro said the software program has two of the three components that were pleasing to the reps.

5. Committee Reports

5.1 Student Council – Olivia Caruso: On January 30th, several delegates from the Student Council represented Londonderry at the LEAD Conference, a national Student Council event, in Washington, D.C. At the weekend long conference they sharpened their leadership skills that will improve their school culture and community while networking with other student council members from other parts of the country. A group of Student Council members attended the Winter Workshop at Somersworth High School on February 8th. The workshop was full of new fundraising ideas and spirit activities. The gymnastics team placed first at the State championships this past Saturday February 13th, congratulations to those athletes on a huge win. A group of students from LHS will be participating in the Winni Dip on March 20th, this event raises money for the New Hampshire Special Olympics, there is still time to join the group and participate in this great event.

5.2 Teacher Liaison – Stella Skoropowski: None

5.3 School Board Liaison Reports: Mr. Laferriere asked about the postponement of schools and if there were any issues. Mr. Curro said there were no incidents. Mr. Laferriere talked about the power issue at the Middle School and mentioned it was on the services side and we had everybody from Middle School staff, Mr. Zacchilli, Mr. Curro, and Mr. Zappala were on hand to make sure the issue was taken care of and it's a testament of the above and beyond our staff goes to that the public doesn't see. The power was restored and we didn't lose any school days or equipment. Mrs. Hendricks mentioned the curriculum committee met on February 10th at 4:00 next meeting is March 9th at 4:00. They discussed testing and smarter balance. The conversation was very productive and informative. We were not given a lot of resources to prepare for this test so kudos to the staff for making this test be implemented properly. There was discussion about iReady and Dibels and aligning those assessments. PSAT suite was discussed. The next C3 meeting is March 9th at the High School at 4:00 and Kim Carpinone will be presenting. Mr. Laliberte mentioned that we just had the release of the new PSAY suites and this will allow us to give us the functionality so that we can use that information for curriculum alignment. A lot of the work before had to manually be done. This was supposed to come out in the fall, but it did come out in January. He was able to show the C3 Committee and give a demonstration. This allows us to take the different elements of the SAT and shows what areas are strength and what needs more time. It will help isolate a specific student with this information and allows us to reach out to assist.

Mrs. Reilly asked if the privacy standards for this particular program are the same as in the district so parents don't need to worry. Mr. Laliberte said the information lives with the parents and with us and that information is protected.

5 Mr. Lekas attended the spirit week assembly at the Middle School. Each team had team building events. The kids really enjoyed themselves and the teachers did a great job. He hopes they bring this back next year.

10 **6. Deliberations**

6.1 To see what action(s) the Board will take regarding a proposed calendar for the 2016-2017 school year: Mr. Greenberg talked about the proposed school calendar and went through each month giving the highlights. November 8th is Election Day and there will be a teacher workshop with no school. Our calendar matches with our sister schools that have our vocational students (Alvirne and Manchester). This calendar was run by the teachers association and they made some suggestions which we accommodated. We continue to try to keep February vacation opposite of MA. Mrs. Reilly asked if there is ever a time we can start after Labor Day weekend? Mr. Greenberg said if we started after Labor Day, we would run past the last day of June. She asked if we still need to take two days off for parent teacher conferences because of the teacher contract. Mr. Greenberg said the teachers have a 187 day contract and those conferences are part of that. That is something that would need to be negotiated. Mr. Laferriere asked about the Wednesday before Thanksgiving. Mr. Greenberg said last year and the year before we picked up the teacher workshop in the spring and used this to pick up a snow day. From past experience, we have a lot of kids out of school the day before Thanksgiving because families travel and we would lose instructional time with the kids being out. They discuss that the Board gets a lot of comments about pulling February vacation. Mr. Laferriere asked about the recommendation that the Teachers Association made. Mr. Greenberg said they suggested that the 23rd of December be a full day. Mrs. Hendricks talked about November being fragmented and it's frustrating. She asked if MST and Alvirne have the 23rd off, but Mr. Greenberg would need to check. Mr. Laferriere went back to the November issue and asked if parent conferences have to be in that month and Mr. Greenberg said yes because of how the quarter reporting is done. Mr. Greenberg said next year we won't have to close on the Election Day so we will pick up a day. The last day of school for 2017 is June 28th so please schedule summer vacations appropriately. ***Mr. Laferriere made a motion to accept the calendar for the 2016-2017 school year as presented, Mrs. Hendricks seconded. Motion passed 5-0-0.*** Mr. Greenberg mentioned that this will be posted on the website and an email blast will be sent out.

7:45pm: Audio is now running as there was a malfunction at the beginning of the meeting.

40 **7. Superintendent's Report**

7.1 High School Discipline Report – Katie Sullivan: In the past five years the incidences have decreased by 405. There are six frequent fliers and they are all 9th graders. The administration tries to make the discipline a learning process. The behavior with incoming 9th grade students is being worked on along with the fact that cutting classes is slightly up. Misuse of electronic devices went down 67% from last year. The teachers continue to teach how to use the Bring Your Own Device to school. It has been 3 or 4 years so the students/teachers have adapted. Mrs. Hendricks asked about bus misconduct and Ms. Sullivan said it's not bullying. Of the eight instances one student has five of them.

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Mrs. Hendricks asked about the drug possession and about the instances. Ms. Sullivan said the students came to the school under the influence and the administration worked with the students and parents. Mrs. Reilly asked about the theft instances and Ms. Sullivan said those were instances of trying to sneak stuff out of the café/store, but they are not seeing kids breaking into lockers. She mentioned that the bus company does a great job calling a principal to the bus or writing the student up for those instances. Ms. Sullivan felt we have a very positive and safe school. Mr. Laferriere asked if there is a lot of chew at the High School. Ms. Sullivan said that was a fad three or four years ago and they do not really see that anymore. Mr. Laferriere thinks we are going to have kids coming into the schools that are not accustomed to the environment and he would like to track and see the type of behaviors we will be getting as enrollment increases. Ms. Sullivan felt that students who move in get taken by surprise because our administrators are very involved. Mr. Laferriere said if you look at the 65 categories 0-1 are 51%. 2-4 incidences 24% and over 20 is 10%. Looking at the numbers there is not one major category. Mr. Young gave kudos for the administrators always looking for the little things. Mr. Young asked if they had any student selling drugs this semester that was caught and Ms. Sullivan said no.

7.2 Middle School Discipline Report – Donna Dyer: 92% of the students at the Middle School did not have a disciplinary incident during semester one. The disrespect category has gone down and she credits the POP program. There were no alcohol, tobacco or drugs incidences this semester. 130 students received merits this semester. There has been positive communication with Twitter, Edmodo and its getting stronger and the teachers are reaching out more to the parents to not only give negative, but positive feedback. Mr. Laferriere asked about the fact that bus conduct is almost down to zero. Mrs. Dyer credits the teachers with being in the hallways a lot with incidences being down. Mrs. Hendricks is glad to see the rough housing number is going down. In regard to the misuse of electronic devices - this is a huge transition. It is usually 6th graders who just have a new privilege and the transition to the new freedom. Mrs. Reilly asked about the harassment and bullying and social media and where is the line. Mr. Zacchilli tells the kids every year that he does not want a printout from a parent of a dialogue that is being sent.

7.3 January Enrollment Report – Nate Greenberg: We have 4435 students compared to 4424 the previous year. We are seeing gradual increase in numbers as we go through the year. He felt the decline is starting to bottom out, but he still anticipates our numbers to still be down over the past years. He felt we will see a change in numbers as we go forward.

8. Non-Public Session:

Non-Public Session requested under RSA 91-A:3, Section II (a) and (b). Please see attached Confidential Memorandum. Mr. Laferriere made a motion to move into non-public session requested under RSA 91-A:3, Section II (a) and (b). Mr. Lekas seconded the motion. Motion passed 5-0-0.

9. Adjournment:

Meeting was adjourned at 8:21PM

Respectfully submitted,

Lisa Muse
School Board Secretary

Londonderry School Board
Non-Public Minutes
Tuesday, February 16, 2016

PRESENT: Board Members: Mr. Young, Mr. Laferriere, Mrs. Reilly, Mrs. Hendricks, and
Mr. Lekas
5 Superintendent of Schools: Mr. Greenberg
Assistant Superintendent: Mr. Laliberte
Director of Business Administration: Mr. Curro
Director of Human Resources: Mrs. Swenson

10 Mr. Laferriere moved, seconded by Mr. Lekas and passed unanimously (5-0) to enter non-public session under RSA 91-A:3, Section II (b) at 8:21PM..

15 Mr. Lekas moved, seconded by Mr. Laferriere and passed unanimously (5-0) to approve administration's recommendation for a special education assistant

Mr. Laferriere moved, seconded by Mrs. Hendricks and passed unanimously (5-0) to approve administration's recommendations for teacher renominations

20 Mrs. Hendricks moved, seconded by Mr. Lekas and passed unanimously (5-0) to approve administration's recommendations for Allied Health Professional renominations

Mr. Laferriere moved, seconded by Mr. Lekas and passed unanimously (5-0) to approve administration's recommendations for co-curricular coaching nominations

25 Mr. Laferriere moved, seconded by Mr. Lekas and passed unanimously (5-0) to approve administration's recommendation for a leave of absence request

30 Mrs. Reilly moved, seconded by Mr. Laferriere and passed unanimously (5-0) to exit non-public session at 8:38PM.

Mrs. Hendricks moved, seconded by Mr. Lekas and passed unanimously (5-0) to adjourn public session at 8:39PM.

35 Respectfully submitted,

Nathan S. Greenberg
Superintendent of Schools