

**SCHOOL ADMINISTRATIVE UNIT NO. 12**  
**Office of the Superintendent of Schools**  
**Londonderry, New Hampshire 03053**

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry  
School District School Board was held on **Tuesday, September 8, 2015** at 7:00PM at the Londonderry  
Town Office, Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. In attendance  
were School Board members: Mrs. Hendricks, Mr. Laferriere, Mr. Lekas, Mrs. Reilly and Mr. Young.  
Also in attendance were Superintendent, Mr. Greenberg, Business Administrator, Mr. Curro and School  
10 Board Secretary, Lisa Muse

1. **Call To Order:** The meeting was called to order at 6:59PM by Mr. Young.

2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Mr. Clark.

3. **Questions, Announcements and Presentations**

15 **3.1 Futures Lab Update – Suzanne Johnson and Donna Chisholm:** There was discussion  
regarding the Futures Lab while showing a power point presentation. The lab came about because of  
college and career readiness. The program gives help to the students with a vast amount of knowledge.  
20 Students don't realize that they need to start their college readiness work before senior year. The  
students are told that they need to take the first step and the initiative. The lab is located in the High  
School Main lobby in the old welcome center. This is a drop in center, but they also offer activities to  
get involved in. The lab is open during all lunch periods. The big push is Naviance which is a program  
to help the kids plan and organize and is future oriented. Job openings and internships are posted and a  
25 big priority is stressing job shadowing. The Career Breakfasts have been a big positive program. Brown  
Bag Workshops are a new program. These are presentations where students will find information. A  
handout was given to the Board showing what has been given to the students and the parents. Mr.  
Laferriere asked who comes in for the presentations. Ms. Johnson first goes to the faculty to see if they  
have any suggestions. Ms. Johnson has met with the Chamber of Commerce and they have helped  
30 arrange for local professionals to come in. Many people that come in are from the local community and  
it is mainly done through networking. Mrs. Hendricks asked if the information can be sent  
electronically to parents. She encouraged an email blast to the parents to perhaps get more volunteers  
for the breakfast meetings. Mr. Greenberg said the Futures Lab and the Guidance Department work well  
together. He mentioned that this is teacher driven and the women came up with the idea and the  
35 activities have doubled since it started. Mrs. Reilly asked how this is different from an internet search.  
Mrs. Chisholm mentioned that the Naviance is targeted and narrows down choices and easy to use. Mr.  
Young felt this program is pointing the students in the right direction.

**3.2 Principals' and Kindergarten Coordinator's Opening Day Reports: Moose Hill/  
Bonnie Breithaupt:** Excellent opening and the orientation provides an easier transition with their  
40 parents. There are 119 students in AM and 117 in PM; 236 students/ average 17 students in each class;  
108 LEEP students. She thanked the custodians and summer help who helped to make the building clean  
and ready. There are two new smart boards – one in LEEP and Special Ed kindergarten classroom.  
More parking spaces were made on the side of the building. She thanked Kristy at the bus company  
who has managed to handle all the last minute changes. **South School/Linda Boyd:** They had a great  
45 opening to 456 students 15 more students than projected. Thanked the custodians for a great clean  
building. They had a successful Open House in a kiosk setting. **Matthew Thornton/Sharon Putney:**  
Great opening. Welcome two new members of team: Mr. McCarthy/Assistant Principal and Mrs.  
Frenette/Special Ed. New brick face and glass cubes in gym make it very bright in there. Two adult

bathrooms were added in the main lobby. New computer lab is complete. Surveillance cameras were installed around the building. Enrollment is 527 which are 30 more than predicted. They added a new first grade classroom to keep class sizes low. **North/Mr. Dutton:** Great opening day. He thanked custodial and summer crew. Last year had first step up day and felt that helped with a lot of anxiety. They are piloting the iReady program. Enrollment is 439 students. Mr. Greenberg mentioned there are 217 new registrations this summer. **David Sutherland/LMS:** He thanked Mr. Zappala and the entire custodial crew. The new parking lot is great. He thanked Matt Blanchette and the PTO for the staff breakfast. There are 1005 students. The hallways have been renamed. Mr. Hill made a beautiful sign for the front lobby. Meeting with students to discuss what is expected. October 14<sup>th</sup> is the second college and career ready day. **High School/Mr. Parent:** He thanked the custodial staff and listed all the renovations. They are concentrating on college and career readiness. Communication is being focused on. Codes will be given on Parent Night for them to follow the student. Enrollment was 1597 students. Senior class took their photo on the track field. Meet the Coaches night was a success. Freshman orientation went well. September 18th is the first home football game and band will perform during halftime. September 17th is Parent Night. Mr. Laferriere asked about the food program. Mr. Parent said today was Try It Tuesday and local vendors provided some of their food for students to try. If students liked a particular vendor, Dining Services would try and implement it into the food program. Frozen yogurt and salad bar will be coming.

**4. Consent Agenda: Mr. Laferriere made the motion to accept the Consent Agenda. Mr. Lekas seconded the motion. The motion passed 5-0-0.**

**4.1 Resignations:**

<b>David Feinstein</b>	<b>SPED Assistant</b>	<b>Middle School</b>
<b>Katherine McKinnon</b>	<b>Dining Services</b>	<b>North School</b>
<b>Paula Pinard</b>	<b>Dining Services</b>	<b>Middle School</b>

**4.2 Minutes: August 25, 2015**

**4.3 Meetings:**

<b>September 22, 2015</b>	<b>Regular Meeting</b>	<b>7:00PM</b>	<b>Town Offices</b>
<b>October 6, 2015</b>	<b>Regular Meeting</b>	<b>7:00PM</b>	<b>Town Offices</b>
<b>October 20, 2015</b>	<b>Regular Meeting</b>	<b>7:00PM</b>	<b>Town Offices</b>

**5. Committee Reports**

**5.1 Student Council – Olivia Caruso:** Freshmen Orientation was held Wednesday, August 26th, thank you to the class officers, class representatives and members of the Student Council who volunteered their morning to assist the incoming freshmen class with their lockers and schedules. Fall sport teams have begun their regular season games, good luck to those athletes. The first Student Council meeting will be Monday, September 14th. The homecoming dance will be held on Saturday, September 19th, followed by spirit week which will be beginning on Monday the 21st and Mack Plaque on the following Friday and Saturday.

**5.2 Teacher Liaison – Stella Skoropowski:** The Elementary cross country program is starting and the first track meet is October 8<sup>th</sup>.

**5.3 School Board Liaison Reports:** Mrs. Hendricks thanked Mr. Laliberte for sending out the information for the C3 meetings. Meetings start at 4:00 – 5:30 in an effort to reach more parents. October 28th is the first meeting. Curriculum will be discussed at the meeting.

6. **Deliberations**

6.1 **To see what action(s) the Board will take regarding Overnight Field Trips – Jay Parent and David Sutherland:** Many students participate in co-curricular activities. The Board allows for the overnight field trips based on cost, chaperones, and the number of days. Mr. Parent was asking for the list of field trips provided to be approved. These costs are not from the tax payers. The students raise \$500,000+ for these events to take place. *Mr. Laferriere made a motion to accept the High School Overnight Field Trips for the 2015/2016 totaling \$501,310. Mrs. Hendricks seconded the motion. Motion passed 5-0-0.* Mr. Sutherland talked about the Washington DC trip for the Middle School which is taking place April 19<sup>th</sup> – 22<sup>nd</sup> (Philadelphia, DC, Baltimore) Mr. Young asked for what reason can a student not go. Mr. Sutherland said if a student is suspended out of school then generally that student can't go. Another reason is if a student is excessive in student suspensions or if the student doesn't make the academic requirements. If a student cannot go due to money, there is financial aid. There are alternative academics offered for students who don't go. The scholarships are given in confidentiality. The guidance counselors reach out to the parents to help the families so that the student can go. A student has never been turned away for financial reasons. Mrs. Hendricks recommended that when you are talking to the parents that you strongly recommend that they read the policies on the district website. *Mr. Laferriere made a motion to approve the 8<sup>th</sup> Grade Trip to Washington DC. Mrs. Reilly seconded the motion. Motion passed 5-0-0.*

6.2 **To see what action(s) the Board will take regarding a study related to Assessment of Educational Program, Facilities and Demographics:** Mr. Greenberg proposed we work with NHSAA to see how we are using our existing space for efficiency. This study will create a profile of how existing space both building and land is being utilized in all of the districts' elementary, middle and high school buildings, with an analysis of educational efficiency, and develop suggestions for improvement in the use of the current spaces. We have changed how we are utilizing technology in the schools. They will look at what our programs and services look like and come up with a plan we can implement or adjust moving forward. Mr. Greenberg recommended we move ahead with this study. The timeline noted is from September through January. Mr. Lekas asked about the \$26,000 cost which includes a discount of \$11,100 because Mr. Greenberg is a member of NHSAA. This study will look at facilities and demographics. They also look at what are the programs delivered to students and what are enrollments and future trends. Mr. Laferriere asked what we get at the end. Mr. Greenberg said it will show us how to move forward and how to understand the demographics based on where our enrollment goes and what adjustments need to be made. This is district wide. The shelf life of the document is about five years; after that we are just guessing. A lot will depend on the timeline of Woodmont. Mr. Greenberg said we will continue to see housing turnover in the South end. This amount will come out of the professional services budget. Mrs. Reilly asked if we have put together an estimate for bus work because they live far away. Most will be done remote. Mrs. Reilly asked about the scope creep costs. Mr. Greenberg felt there will not be scope creep. Mrs. Hendricks asked if we should send out an RFP for this and Mr. Greenberg felt this company does great work and it is not necessary because it is a great study where we get more information for less money. Mr. Young mentioned that this is a true evaluation. Where they gather the data and we can plan around it. Mr. Greenberg mentioned that other districts that have participated in this program which are Oyster River, Winnisquam, Kearsarge and Epping. They have all felt that it was money well spent. *Mr. Lekas motioned to accept the study related to Assessment of Educational Program, Facilities and Demographics. Mrs. Hendricks seconded the motion. Motion passed 5-0-0.*

7. **Superintendent's Report**

7.1 **Bosch Community Fund Grant – Scott Laliberte:** Mr. Laliberte thanked the Bosch Corporation. This is the second year we have received this and it will go to LMS. The \$9,200 is a grant

which will be used to start the LMS genius hour which is modeled after Google. This will be created in the library and will feature a 3D printer, design software and our Arduino kits which will allow the students to design, code, and build basic electronics components. The intent is to give students a higher degree of problem solving and to take ownership of the process of inventing solutions to problems that they identify within the school community. Mrs. Reilly asked what staff members are manning this. This will be done by Caitlyn Ahern, Ann Collacchi, and the science department. The kids can experiment but with proper help. This also fits into the existing elements of the curriculum. *Mr. Laferriere made a motion to accept the money from the Bosch Community Grant, Mrs. Hendricks seconded the motion. Motion passed 5-0-0.*

**8. Non-Public Session:**

**Non-Public Session requested under RSA 91-A:3, Section II (b). Please see attached Confidential Memorandum.**

*Mr. Laferriere made the motion to move into non-public session requested under RSA 91-A:3, Section II (b). Mr. Lekas seconded the motion. Motion passed by roll call vote.*

**9. Adjournment:**

Public meeting was adjourned at 8:30PM

Respectfully submitted,

Lisa Muse  
School Board Secretary

Londonderry School Board  
Non-Public Minutes  
Tuesday, September 8, 2015

5 PRESENT: Board Members: Mr. Young, Mr. Laferriere, Mrs. Reilly, Mrs. Hendricks, and  
Mr. Lekas  
Superintendent of Schools: Mr. Greenberg  
Assistant Superintendent: Mr. Laliberte  
10 Director of Business Administration: Mr. Curro  
Director of Human Resources: Mrs. Swenson

15 Mr. Laferriere moved, seconded by Mr. Lekas and passed unanimously (5-0) to enter non-public session under RSA 91-A:3, Section II (b) at 8:32PM.

Mr. Laferriere moved, seconded by Mr. Lekas and passed unanimously (5-0) to approve administration's recommendations for seven special education assistants

20 Mr. Lekas moved, seconded by Mrs. Reilly and passed unanimously (5-0) to approve administration's recommendations for five dining services assistants

25 Mrs. Hendricks moved, seconded by Mr. Laferriere and passed unanimously (5-0) to exit non-public session at 8:38PM.

Mr. Lekas moved, seconded by Mrs. Reilly and passed unanimously (5-0) to adjourn public session at 8:39PM.

30 Respectfully submitted,

Nathan S. Greenberg  
Superintendent of Schools