

POLICY	RULE	EXHIBIT	SECTION B: SCHOOL BOARD GOVERNANCE AND OPERATIONS	
			Consult The School Administrator's Guide to the EPS/NSBA System. 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
X	X	X	BA	Board Operational Goals
X			BAA	Strategic Planning
X			BAB	School Board Policies & Administrative Procedures
X		X	BAC	Evaluation of Board Operational Procedures
X			BB	School Board Legal Status
X			BBA	School Board Powers and Duties
X			BBAA	Board Member Authority
			BBB	School Board Elections
X			BBBA	Board Member Qualifications
X			BBBB	Board Member Oath of Office
X			BBC	Board Member Resignation
			BBD	Board Member Removal From Office
X			BBE	Unexpired Term Fulfillment
X			BBF	School Board Member Code of Ethics
X			BBFA	Board Member Conflict of Interest
X			BBG	Payment of School Board Member's Salary
			BC	Organization of the Board SN This term does not call for a policy. Its purpose is to establish a category.
X			BCA	Board Organizational Meeting SN The meeting – usually held annually – at which the Board elects its officers and transacts other organizational business, such as, for example, the reaffirming of policies.
X			BCB	Board Officers SN A statement or statements listing and describing the duties of the officers of the Board. Create subcategories for separate officers as desired.
			BCC	Appointed Board Officials SN A statement or statements listing and describing the duties of officials who are not Board members - e.g., a treasurer who is required by statute or an ex-officio secretary.
X			BCD	Board-Superintendent Relationship
X			BCE	Board Committees SN The policy concerning the Board's position on the use of standing or temporary committees made up of its members. Create subcategories as desired for policies relating to the function of separate committees.
X			BCF	Advisory Committees to the Board SN The policy concerning the Board's general intentions vis-à-vis advisory committees. Create subcategories as desired for policies relating to separate advisory committees.
X			BCFA	School Building Committee
X			BCFB	Land Acquisition and Site Evaluation Committee
			BCFC	
X			BCFD	Committee – School Board Communications
X			BCFE	Ad Hoc Committees
X			BCG	School Attorney
			BCH	Consultants to the Board SN Outside consultants who work on assignments made directly by the Board. See also CK, Program Consultants.

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			BCI	Board Staff Assistants SN Staff members who work on direct assignment to the Board as opposed to those who work for the Board through the superintendent's office.
			BD	School Board Meetings
X			BDA	Regular Board Meetings
X			BDB	Special Board Meetings
X	X	X	BDC	Executive Sessions
			BDD	Board Meeting Procedures
X			BDDA	Notification of Board Meetings
			BDDB	Agenda Format
X			BDDC	Agenda Preparation and Dissemination
			BDDD	Quorum
X			BDDE	Rules of Order
			BDDEA	Parliamentarian
			BDDEB	Suspension of Rules of Order
X			BDDF	Voting Method
X			BDDG	Minutes
X			BDDH	Public Participation at Board Meetings (Also KD)
			BDDI	News Media Services at Board Meetings (Also KBCC)
			BDDJ	Broadcasting and Taping of Board Meetings (Also KBCD)
			BDDK	Reporting Board Meeting Business SN Procedures for disseminating information about "last night's" meeting to the Board's internal and external publics.
			BDE	Special Procedures for Conducting Hearings SN The policy describing special hearing procedures of, if various procedures apply for different kinds of hearings, a statement providing cross reference information to such descriptors as those relating to staff grievances, student expulsions, budget hearings, etc.
			BE	School Board Work Sessions and Retreats
X			BF	Board Policy Development
X			BFA	Policy Development system
			BFB	Preliminary Development of Policies
X			BFC	Policy Adoption
X			BFCA	Board Review of Administrative Rules (Also CHB)
X	X		bfd	Policy Dissemination
X			BFE	Administration in Policy Absence (Also CHD)
X			BFF	Suspension of Policies
X			BFG/BFGA	Policy Review and Evaluation/ Manual Accuracy Check SN The periodic recall and check for accuracy of all copies of the policy manual.
X			BG	Board-Staff Communications (Also GBD)

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			BH Board Member Services
X		X	BHA New Board Member Orientation
X			BHB Board Member Development Opportunities
X			BHBA School Board Conferences, Conventions, and Workshops
			BHC Board Office Facilities and Services
X			BHD Board Member Compensation and Expenses
X			BHE Board Member Insurance
X			BI School Board Legislative Program SN Procedures by which the Board will establish a formal position vis-à-vis pending state and federal legislation and/or a declaration of the Board's current legislative goals.
X			BJ School Board Memberships SN The policy concerning the institutional memberships of both the Board and the school district.
X			BJA Liaison With School Boards Associations
X	X		BK School Board Use of E-Mail