

## **BOARD-STAFF COMMUNICATIONS**

The Board desires to maintain open channels of communication between itself and the staff. The Primary line of communication will be through the district superintendent.

### Staff Communications to the Board

All official communications or reports to the Board from principals, supervisors, teachers, or other staff members shall be submitted through the superintendent. This procedure shall not be construed as denying the right of any employee to appeal administrative decisions to the Board, provided that notice of the appeal shall be given to the superintendent in advance. Staff members are also reminded that Board meetings are public meetings. As such, they provide an excellent opportunity to observe and participate in the Board's discussions.

### Board Communications to Staff

All Official communications, policies, and directives or staff interest and concern will be communicated to staff members through the superintendent, and the superintendent will employ such media as are appropriate to keep staff fully informed of the Board's problem, concerns, and actions. During other types of communications with staff members, Board members should recognize that, because of their status, their communications may be interpreted as directives; therefore, such communications should be carefully expressed to avoid such a possibility.

### Visits to schools

Individual Board members interested in visiting schools or classrooms will inform the principal of such visits. Such visits shall be regarded as informal expressions of interests in school affairs and not as "inspections" or visits for supervisory or administrative purposes. Official visits by board members will be carried on only under Board authorization and with the full knowledge of staff, including the superintendent, principals, and other supervisors.

### Social Interaction

Staff and Board members share a keen interest in the schools and education generally, and it is to be expected that when they meet at social affairs and other functions, they will informally discuss such matters as educational trends, issues, and innovations and general school district problems. However, staff members are reminded that individual Board members have no special authority excepting when they are convened at a legal meeting of the Board or vested with special authority by Board action.

LONDONDERRY SCHOOL BOARD

Adopted: October 9, 1978