

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry School District School Board was held on **Tuesday, August 30, 2016** at 7:00PM at the Londonderry Town Office, Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. In attendance were School Board members: Ms. Ganem, Mrs. Hendricks, Mrs. Reilly and Mr. Young. Also in attendance were Superintendent, Mr. Greenberg, Business Administrator, Mr. Curro and School Board Secretary, Lisa Muse.

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1. **Call To Order:** The meeting was called to order at 7:01pm by Mrs. Hendricks.

2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Mr. Clark

15 3. **Questions, Announcements and Presentations**

18 **3.2 Principals' and Kindergarten Coordinator's Opening Day Reports:** Mrs. Breithaupt mentioned that the parents ride the bus the first abbreviated day. LEEP had orientation yesterday and today. We have 285 kindergarten students registered at MH. Three students have not attended yet but 282 have. 148 are in the AM session and 134 are in the PM session. Class sizes are 18.5 in morning and 19.14 in afternoon with seven kindergarten teachers. There are 110 LEEP students; 50/50 ratio between inclusion students. The building was clean and a new roof was installed. Thanks to the bus company and Kristy Leach for all their efforts. Mrs. Hendricks asked when we would consider if a new staff person is needed. Mr. Greenberg said we already added a ½ teacher and felt we are in decent shape right now.

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25 **Matthew Thornton:** Mrs. Putney mentioned that first graders and parents met teachers last Friday. New students also met with specialists/guidance and met their teachers. Parents were hosted in the library. The staff really went above and beyond. The building looks great. Enrollment is 541 and the projected enrollment was 501. Average class is 21.6.

30 **South School: Mrs. Boyd:** She thanked the parents that they had to call and mention that they were making a new fifth grade class to lower class size. There are 444 students; 21 more than projected of 423. The average class size is 19.25 – 19.75. Fourth grade is 23.75. She thanked the custodians, IT, and bus company for all their efforts. The fourth grade standardized report card being launched. Implementation of iReady for assessment will be available for all elementary students.

35 **North School: Mr. Dutton:** Enrollment is at 465 students. He thanked the custodians. First grade and new student orientation was on Friday. All staff did CPR training. They are setting focus on college and career ready. They are implementing iReady over the next two weeks for grades 2-5. Student enrollment is first grade 104, 86 students in second grade, 93 in third grade, 97 in fourth grade, and fifth grade is 85. Parent information night is September 12th for grades 1-2 and September 14th for grades 3, 4 and 5 at 6:30PM both nights.

40 **Middle School: Mr. Zacchilli:** He thanked the custodians for the clean building and all their hard work. He also thanked the PTO for providing a bagged breakfast for the staff. He thanked the IT department and mentioned that no busses were running late. The students follow a modified schedule over the first two days so they could meet with ASD teachers. Senator Kelly Ayotte came to visit on the first day of school. She went into the American studies classes and was pleased with the students. Enrollment is 332 students in 6th grade, 7th grade is 338 students and 340 for 8th grade. Class sizes average 22 and 23.

45 **High School: Mr. Parent:** He comments on how beautiful the grounds and building were after the summer. Staff was excited creating an outdoor classroom. Windows 10 was rolled out. WIFI is available throughout the building. They continue to utilize social media. There are 3,000 followers on Twitter. There are presently 1,533 students; 9th grade 357, 10th grade 378, 11th grade 407, seniors are at 391. Freshman orientation went great. The 2017 senior photo was taken today. Meet the Coaches night went great;

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September 9th is the first football home game. There are 262 students in the marching band and color guard and the half time show will perform Billy Joel. Parent night is scheduled for September 15th at 6:15PM and that is also school picture day.

5 Mrs. Hendricks asked about the WIFI upgrade and Mr. Parent mentioned it went great.
Mrs. Reilly commends the leadership in all the buildings.

10 Mr. Greenberg discussed life-long learners. He mentioned that a student is someone who attends school and a learner is someone who studies and learns. So we are gearing our atmosphere to our young learners as opposed to students as learners are a more positive word.

Mr. Greenberg thanked the teachers, administrators, staff, custodians, and bus company for getting off to a great start.

15 Mr. Greenberg uses October 1st numbers from last year as a baseline seeing where they were in 2015: the enrollment numbers reflect who has shown up: LEEP: As of today, we have 129 students enrolled; 25% increase in the coded students from last October to now. Moose Hill has shown a growth of 44 students from last year, North School is up 26 students, South School is down 11, Matthew Thornton is up 8, Middle School is up 12 and High School is down 46 students.

20 Here are the numbers that are key: 33 student increase in 1st grade, 18 students in 3rd grade and a 23 student increase in 4th grade. At the Middle School, we see an increase of 12.

25 The pattern is there; they are seeing growth at the primary level. There are 32 out of district placement students. 4404 is enrollment 192 over projected and the first time we have a net+ of 51 students since 2003-2004. There will be another development going online in January at the north end of town. Houses are selling, people are moving into existing homes and we have new construction. This will lead to gradual increase. The difficulty we have is predicting the grade levels the kids come in at and when the houses are turning over, but the pattern is clear it is elementary level. He felt we are off to a great start.

30 **Kim Carpinone, Director of Pupil Services:** The department is impacted by move ins. They are presently conducting all the IEP meetings. There have been a number of resignations so we are actively hiring. Provider has done a great job with student transportation. We are adding to the bus runs on a daily basis. The District has a lot of new professionals.

35 **3.1 Recognition of Ann Gaffney – Presidential Award for Excellence in Mathematics and Science Teaching:** Ann Gaffney is one of 213 mathematics and science teachers named by President Obama as recipients of the Presidential Award for Excellence. These awardees represent all 50 states. The award recognizes outstanding teachers. She will be attending an award ceremony in Washington DC and will visit with members of the Administration. We are lucky to have her at the Londonderry Middle School. Mrs. Hendricks presented her with an Edible Arrangement. She mentioned that she has been a teacher in Londonderry for 20 years and she thanked the Administration. Mr. Greenberg mentioned that her work and expertise represents where this district is heading in math and science. Her passion as a teacher is fantastic and she does the best for the students and enhances the student's lives and makes them true learners.

45 There is discussion about the September 13th meeting and Mrs. Hendricks mentioned that they are going to cancel the September 13th meeting due to the Primary.

4. Consent Agenda: Mrs. Reilly made a motion to accept the consent agenda. Mr. Young seconded the motion. Motion passed 4-0-0.

- 4.1 Retirement(s):**
Lisa Niederwerfer SPED Assistant North School
- 4.2 Resignation(s):**
Susan Bruhmuller SPED Assistant Matthew Thornton
Candice Campbell SPED Assistant Moose Hill
Isabelle Fradette SPED Assistant South School
Ashley Graham SPED Assistant South School
Kyle Morgan SPED Assistant High School
Jennifer Pizzi SPED Assistant Middle School
Meggin Treanor Instructional Assistant South School
Heidi Voss SPED Assistant South School
- 4.3 Minutes: August 2, 2016**
- 4.4 Meetings:**
September 13, 2016 Regular Meeting 7:00PM Town Offices
(cancelled)
Mr. Greenberg said if items come up to discuss we will post a meeting
September 27, 2016 Regular Meeting 7:00PM Town Offices
October 11, 2016 Regular Meeting 7:00PM Town Offices
October 25, 2016 Regular Meeting 7:00PM Town Offices

5. Committee Reports

5.1 Student Council – Carolyn Hill: The first day of the 2016-2017 school year was yesterday, Monday, August 29. The freshmen, however, had their first day on Friday, Freshman Orientation. The student council helped host the event and it was a success. It seemed to have calmed the freshmen’s nerves and assisted in their transition. We had several upperclassmen there volunteering their time to help out and make sure everything ran smoothly. The freshmen appear to be adjusting well to the high school these first few days as do the other students. The first executive council meeting will be held September 7 and the first student council meeting is on September 12. This has been a successful start to the year, and I hope it continues in this direction.

5.2 Teacher Liaison: Teachers association will hold an election shortly.

5.3 School Board Liaison Reports: Mr. Young thanked the custodial staff on the tours. Mrs. Hendricks asked Mr. Laliberte about C3. He mentioned that they have shifted the day of the meeting to the first Wednesday to try and avoid other conflicts. They will continue with the 4:00PM timeframe. The first meeting will be in October. They are going to feature instructional features on a particular topic at each meeting. First one will be Technology

6. Deliberations

6.1 To see what action(s) the Board will take regarding approval of the IDEA Grant: Kim Carpinone mentioned that for the first time there is an increase in both Part B (6-21 years old) and Preschool funding. The Part B funds for this year are \$1,041,885.71 and that is an increase of \$35,082.70. This allows us to cover the costs of salaried staff that we put annually in the IDEA Grant so it doesn’t affect the general fund with their contractual increases. It also has allowed us to put in a .4 PE teacher to specialized programs at Londonderry Middle School with no impact to the General Fund. At the preschool level it is a \$990.06 increase and covers the cost of us to have one paraprofessional down at LEEP. All IDEA money is used for salaries. *Mr. Young made a motion to approve the Federal IDEA funds for the 2016/2017 school year in*

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the amount of \$1,041,995.71 and additionally the Federal IDEA preschool funds of \$15,990.06. Ms. Ganem seconded the motion. Motion passed 4-0-0.

5 **6.2 To see what action(s) the Board will take regarding approval of the updated Policy CI Temporary Administrative Arrangements:** Mr. Greenberg said each March we reauthorize Policy CI which is the Temporary Administrative Arrangements. Because of administrative changes in the High School we have added Mr. Secor as the only change. *Ms. Ganem motioned that we accept the Policy CI Temporary Administrative Arrangements for the 2016/2017 school year. Mrs. Reilly seconded the motion. Motion passed 4-0-0.*

10 **6.3 To see what action(s) the Board will take regarding rescheduling or cancelling the September 13, 2016 School Board Meeting:** The September 13th meeting will be removed from schedule. This was already discussed.

15 **7. Superintendent's Report**

20 **7.1 Londonderry High School Video** – Mr. Greenberg mentioned that Mr. Parent and members of the High School Administration and faculty have put together an excellent video about Londonderry High School. They would also like to extend thanks to John Beaulieu for his videography. Cindy Miller who is a recent graduate worked with John Beaulieu to put together the video. This gives people more information on the High School and will be used as a promotional video. Potential Hooksett students can view this video and this will be uploaded to the website.

Mrs. Hendricks thanked the IT department for all their efforts with the website.

25 **8. Non-Public Session**

Non-Public Session requested under RSA 91-A:3, Section II (b) and (c). Please see attached Confidential Memorandum. Mr. Young made a motion to move into Non-Public Session requested under RSA 91-A:3, Section II (b) and (c). Mrs. Reilly seconded the motion. Motion passed by roll call vote.

30 **9. Adjournment:** The public meeting was adjourned at 8:02PM

Respectfully submitted,

35 Lisa Muse
School Board Secretary

Londonderry School Board
Non-Public Minutes
Tuesday, August 30, 2016

5 PRESENT: Board Members: Mrs. Hendricks, Mrs. Reilly, Mr. Young and Ms. Ganem
Superintendent of Schools: Mr. Greenberg
Assistant Superintendent: Mr. Laliberte
Director of Business Administration: Mr. Curro
Director of Human Resources: Mrs. Swenson

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Mr. Young moved, seconded by Mrs. Reilly and passed unanimously (4-0) by a roll call vote to enter non-public session under RSA 91-A:3, Section II (b) and (c) at 8:06PM.

Discussion regarding update on custodial negotiations

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Mrs. Reilly moved, seconded by Ms. Ganem and passed unanimously (4-0) to approve administration's recommendations for fourteen SPED assistant nominations

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Ms. Ganem moved, seconded by Mrs. Reilly and passed unanimously (4-0) to approve administration's recommendations for two food service nominations

Mrs. Reilly moved, seconded by Mr. Young and passed unanimously (4-0) to approve administration's recommendations for three co-curricular coach nominations

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Mrs. Reilly moved, seconded by Ms. Ganem and passed unanimously (4-0) to approve administration's recommendation for a leave of absence request

Ms. Ganem moved, seconded by Mrs. Reilly and passed unanimously (4-0) to exit non-public session at 8:40PM.

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Mr. Young moved, seconded by Ms. Ganem and passed unanimously (4-0) to adjourn public session at 8:41M.

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Respectfully submitted,

Nathan S. Greenberg
Superintendent of Schools