

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry
School District School Board was held on **Tuesday, September 27, 2016** at 7:00PM at the **Londonderry**
School District Office, School Board Room, 268C Mammoth Road, Londonderry, NH. In attendance
were School Board members: Ms. Ganem, Mrs. Hendricks, Mr. Lekas, Mrs. Reilly and Mr. Young. Also
10 in attendance were Superintendent, Mr. Greenberg, Business Administrator, Mr. Curro and School Board
Secretary, Lisa Muse.

1. **Call To Order:** The meeting was called to order at 7:00PM by Mrs. Hendricks.

2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Mr. Barry.

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Mrs. Hendricks mentioned that the Town is meeting next door discussing watering restrictions.
The School District is exempt from the ordinance but we will be frugal with watering during this drought.

3. **Questions, Announcements and Presentations**

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3.1 Bosch Grant Award Presentation – Scott Laliberte: Londonderry is the recipient of a
Bosch Community Fund in the amount of \$3,830.00 for the third year in a row. We are using the money
to support a pilot program at South School for an engineering exploration program for 4th/5th graders. 14
students are staying after school and working with Rich Levergood and Martha Miller and exploring
different engineering challenges. They will be making a piano out of bananas is one of the challenges.
25 We also received a Dremel 3D printer donated from Bosch and this has been placed at the Middle School
in the STEM room. Mrs. Reilly mentioned that she was their during the presentation and they were so
excited to see what Londonderry was doing at the elementary level along with the Middle School and
High School. She would like to find a way to get back to Bosch to show them what the students have
been able to do. Mr. Laliberte said they will probably be inviting some of the Bosch reps to come see the
30 presentations.

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**7.1 Summer School and Adult Ed Reports – Amity Small, Valerie Nelson, Ryan Barry
and 2 Students:** This started September 7th and enrollment is at 46 for the Fall. 11 students should
graduate on January 9th. Over the summer, they had seven summer classes. The online math hybrid class
with teacher instruction did great with 14 students and 23 students for the LIFT program. Mrs. Nelson
35 and Mr. Barry explained that the LIFT program stands for Londonderry Incoming Freshman Transition.
The goal of the program is to help a small number of 8th graders to transition to High School more
comfortably. They have incorporated more programs that simulate real life situations and connect them
with opportunities that exist beyond High School. Manchester Community College has had the group up
there to take a tour and hear from professors in programs. The program has a great relationship with
40 Tully Automotive in Nashua and they really tap into those kids that have a hands-on need and touches on
the importance of being on time and attendance on a job. The program helps to open the student's eyes to
see the importance of doing well in school. Outdoor ed is a piece of the program which uses the ropes
course or hikes and instills what it is like to be a team player and gain some confidence. Work on
45 schedules over the summer to make sure they are in the right place. They take a hike up Mt. Monadnock
at the end of the summer and also met with Chipotle staff. Two students in attendance to speak of their
experience with the program are Stacey Dee and Seamus McManus. Seamus said he has learned you
have to work really hard to get better results. Stacy learned how to be more sociable with other kids and
to interact and not be afraid. They both felt this program helped to build trust.

4. Consent Agenda: Mrs. Reilly made a motion to accept the consent agenda. Mr. Lekas seconded the motion. Motion passed 5-0-0.

4.1 Resignations:

Aaron Grimm	SPED Assistant	Middle School
Gail Kennedy	SPED Assistant	Middle School
Bruce MacKay	SPED Assistant	High School
Nancy Meagher	Dining Services	Middle School
Laurie OBrien	SPED Assistant	Moose Hill

4.2 Minutes: August 30, 2016

4.3 Meetings:

October 11, 2016	Regular Meeting	7:00PM	Town Offices
October 25, 2016	Regular Meeting	7:00PM	Town Offices

5. Committee Reports

5.1 Student Council – Carolyn Hill: Parent’s Night was held on September 15. Parents got the opportunity to meet their students’ teachers and obtain information on several clubs and organizations that had information on tables that were set up in the lobby. Spirit Week was celebrated last week leading up to Mack Plaque. The fall sports teams were recognized and lancer nation participated in the 22Kill challenge during the pep rally which was held on Friday. Canned food was collected for the NH Tackles Hunger Weekend. Students helped organize and pack these canned goods for two food pantries. The next student council meeting will be held October 3 and the next executive council meeting is on October 5.

5.2 Teacher Liaison: The School Board welcomes Mary Wing Soares as the new Teacher Liaison. **Kindergarten:** The kindergarten students enjoyed a beautiful fall day of apple and pumpkin picking at Mack’s Apples on Thursday. Thanks to Mack’s for keeping apples on the trees for us and for cutting the vine from the pumpkins to make it easier for the students to pick a pumpkin. We would also like to thank all the chaperones for their help with everything. It was a fun day!

Middle School: The middle school is full of educational and spirit filled endeavors this week. Monday was sports day, Tuesday was twin day, Wednesday is decade day, Thursday is hero and literary character day and Friday is our wellness day. Each team will be decked out in their wellness t-shirt and complete the activity they choose to earn the pledges that have been coming in over the past week or so. Twitter has been abuzz with pictures of the learners at school who are participating in the various spirit days.

There seems to be a lighter air in the school as learners make connections with their teachers and each other in shared spirit activities. **High School:** Val Nelson reports that the LHS Drama Club is sponsoring Haunted Woods on October 18, 19 and 20 from 6-8:30pm; \$5 for the wood; \$3 for the Goblin Garden. Free treats will be provided Over 50 students involved in some way or another.... It’s our biggest fundraiser of the year!! Ms. Sullivan would like to thank the Londonderry Legion and Commander Bob Stuart for the 9/11 memorial service they held at the town common. Thank you to the following staff members who showed up to help read the names of the people we lost that day...School Board Member Nancy Hendricks, Curriculum Cord at LHS Kim Soucy and Assistant Principal at South School Chelsea Honeywell....and a big thanks to the Pay It Forward kids who also read.

Dr. Lindley Soucy wrote that the Family and Consumer Sciences program received a letter from Children’s Hospital at Dartmouth thanking them for their donation of pillowcases and quilts. For about ten years the FACS classes have been making and donating pillowcases and quilts to various hospitals including, along with CHaD, Mass General, and Boston Children’s Hospital, as well as Emily’s Place, the YWCA’s emergency shelter in Manchester. This opportunity to take their sewing skills and share with those in need brings great joy to our students. And finally, the PRISM concert will be held this year on Saturday, October 29th and Sunday, October 30th. PRISM is a three stage show which includes

individual musicians as well as groups and the orchestra and choruses at the high school who present their offerings during the shows. The cafeteria is transformed into three stages and there is no time between each act, with the audience directing their attention to a different stage for each presentation. While this is a very clever way to present this show it was noted by several staff who emailed me over the past two days that we need an auditorium and they would like to see have a higher priority in the CIP.

Mrs. Hendricks commended the Pay it Forward club for the 911 memorial and for their dignity and respect during the ceremony.

5.3 School Board Liaison Reports: Ms. Ganem mentioned that the Matthew Thornton PTA had a fundraiser at La Carreta and it was successful and they will be doing another during the Fall. Mr. Laliberte mentioned that the first C3 meeting is 10/5/16. They are trying to drum up more attendance by focusing on topics. The first meetings topic is digital learning.

6. Deliberations

6.1 To see what action(s) the Board will take regarding approval of an additional \$100,000 into Unassigned Fund Balance: Mr. Curro mentioned that the State now allows school districts to retain funds in unassigned fund balance. The school board needs to vote to put more in. As of June 30, 2016, the Londonderry School District has retained in its undesignated fund balance. Fiscal year 2016 produced a surplus of \$312,242. We are recommending retaining an additional \$100,000 from the June 30, 2016 year-end operations. If approved, the School District will have \$402,810 in its undesignated fund balance for emergencies and other approved/appropriate needs. *Mr. Lekas made a motion to add an additional \$100,000 from the June 30, 2016 year-end operations to the District unassigned fund balance bringing the balance up to \$402,810 in its undesignated fund balance for emergencies and other approved/appropriate needs.* Mr. Young mentioned that this is very different from the Town. This is not a pot of gold we can dip into. We have to petition the Department of Education to get the funds. *Mr. Young seconded the motion. The motion passed 5-0-0.*

6.2 To see what action(s) the Board will take regarding approval of the High School L.E.D. Lighting Upgrades: Mr. Greenberg reads from the memo in the packet mentioning that for this project, we concentrated on the exterior wall pack lights on the High School gym and main building and the parking lot and walkway lights. These fixtures typically have the most use and give the best payback options. We would purchase the equipment and do the installations with our maintenance staff. The total cost is \$62,286.50 and the expected rebate from Eversource is \$6,670.00. The annual electricity and maintenance savings on the new fixtures will be \$12,690.12. We can do a five year lease purchase with Municipal Leasing Consultants (MLC) and pay from savings without any impact on the operating budget. There is no negative impact on the budget and improves the lighting. Mrs. Reilly asked why a lease and what is being leased? Mr. Greenberg mentioned it's a lease to own purchase for the LED Lighting and we get the rebate from Eversource. The lease allows us to spread the payments over. Mr. Young asked, what is the cost of the lease? Mr. Greenberg mentioned the information is on the 3rd page of the packet and the rate is 3.89% for Option 1 and 3.99% for Option 2. Mrs. Hendricks asked if this cost will be at any of the other schools. Mr. Curro said eventually yes, but we are taking advantage of the rebates we can get and we will reevaluate each school. *Ms. Ganem made a motion to approve the High School L.E.D Lighting Upgrades and leasing with Municipal Leasing Consultants in the amount of \$62,286.50. Mrs. Reilly seconded the motion. Motion passed 5-0-0.*

Mr. Greenberg thanked Mr. Zappala for always finding ways to save money and better the district.

6.3 To see what action(s) the Board will take regarding approval of funds for half the cost of the annual Veteran's Day Breakfast: Mr. Curro mentioned we split this cost with the Town and our cost is usually \$300-400. Mr. Greenberg requested that we approve it for every year and that we don't have to come back for each year. Mr. Curro is the driving force of this breakfast.

Mrs. Reilly made a motion that funds for the food that we deliver for the Veterans Breakfast be split with the Town this year and every year. Ms. Ganem seconded the motion. Motion passed 5-0-0. Mrs. Reilly mentioned that the Pay It Forward group does a lot of work through their donations to put together the gift baskets. Mr. Young felt that it is not bad to bring this topic up every year. Mr. Greenberg will make it an agenda item each year to mention to the press.

6.4 To see what action(s) the Board will take regarding approval of the Overnight Field Trips: Mr. Greenberg said the plan is to show the Board with a spreadsheet all the known field trips we have throughout the year and provide this in the Fall. All except one are at the High School and the other at the Middle School is the Washington DC trip. The date, location, length, transportation, admin/advisor, school days missed, number of students and chaperones and the cost is reflected on the spreadsheet. The cost is raised by the students \$188,385. Mrs. Reilly asked Mr. Parent about the girl's LAX field trip and said it's an expensive trip. Do they alternate boys and girls? Mr. Parent said they don't go every year and it's usually preseason. Mr. Curro discussed the LAX tournament Londonderry holds and mentioned the concession stand nets both teams \$4,000 – \$5,000 through concession sales. *Mr. Young made a motion to support the overnight field trips as listed on the attachment. Mr. Lekas seconded the motion. Motion passed 5-0-0.*

6.5 To see what action(s) the Board will take regarding approval of the Custodian Agreement Proposal: Mrs. Hendricks mentioned that we have several contracts we are negotiating and this is one of them. Ms. Ganem explained this is a three year agreement from July 1, 2017 through June 20, 2020. The salary based on CPI with a minimum of 2.5% to a maximum of 4.5%. Article XX duration – “#20.1 We also agreed to “re-open” wording concerning any health insurance regulations and/or any associated taxes/fees that could impact financial obligation of the District. Article XXI Education Incentive Reimbursement – the language to read “A Union member may apply in writing to the superintendent for additional education reimbursement funds – if available”. Financial impact: Yr 1 - \$63,474, Yr 2: \$65,060, Yr 3: 66,687. The custodians unanimously voted yes on August 27th. The District reserves the limited right to re-open this agreement effective at the conclusion of the second year of the agreement in the event that changes in health insurance regulations and/or any associated taxes/fees substantially increase, alter or impair the financial obligation of the District. The District shall provide written notice to the union if it intends to re-open the agreement. Such notice shall be provided no later than January 1, 2019.

Mrs. Reilly asked what type of classes/professional development is offered. Mr. Curro said training for chemicals/cleaning solutions, labeling scrutiny and using solvents properly. Grounds will get into pesticides/herbicides. Mrs. Reilly asked, what is the tax impact? Mr. Curro mentions 2.1 cents. Mr. Young asked, what is the percentage increase at the current CPI? Mr. Curro said 2.5% and the ceiling is 4.5%. There are no merits on top of that said Mr. Curro. *Ms. Ganem made a motion to move the custodial negotiation agreement into the warrant Article for 2017. Mr. Lekas seconded the motion. The motion passed 5-0-0.*

6.6 To see what action(s) the Board will take regarding Town Ordinance on Watering Restrictions: It is mentioned that the public hearing on the water ban has been continued to next Monday. Mr. Smith will contact the board with an update.

7. Superintendent's Report

7.2 District Wide Drinking Water Test Findings – Chuck Zappala: We received an advisory from the State to conduct the testing for lead. Our buildings have water provided by Pennichuck Water Works and Manchester Water Works. By law, these companies must conduct regular testing for lead as well as other contaminants. Over the summer we contracted Almac Environmental and Nelson Analytical Lab to perform water testing in all of our schools. All tests came back very good. The EPA

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said no amount of lead in drinking water is safe. In all the 135 tests performed it was found that every drinking fountain and all sinks that may provide water for consumption came back fine.

5 Mr. Young wanted to talk about the supply side of the water and wanted to go over the watering of our fields and to think that a few storms will solve the problem is not realistic. He mentioned it takes a year for water to get down to the wells and this is a community problem. Mr. Curro noted the school district has two irrigation pools located in the back. 75% of all the run off in central campus is directed somehow so the runoff goes into a drainage system and goes into the irrigation fields. Those are the two primary sources for our field. We made a decision in August that we would cut back on not watering the practice fields. We had cut back on irrigation of games fields also. He also talked to athletics and music and cut back on non-essential uses of the game field to preserve the playing service going forward. Mr. Zappala said we actually cut back in mid-July on practice fields. We purchased some water for the first time this year. Twice from Pennichuck and contracted with a pool water company this year and got a good discount. We received about five loads a day for about three weeks and purchase 150,000 gallons of water -- \$200/load for a 6,000 gallon load.

15 Mr. Greenberg said we will continue with the same practice since the Town pushed this off to next week. We will be able to cut back more now that Fall is here. We will continue with what is outlined in the memo. We are cutting back to bare the minimum because we don't want to destroy the game fields and have a major cost to fix.

20 Mrs. Hendricks said Item 6.6: To see what action(s) the Board will take regarding Town Ordinance on Watering Restrictions will be considered on a future agenda.

25 Mr. Parent announced that the High School PSAT were taken by 1.6 million students. Londonderry will feature four commended and one national semi-finalist of the top 50,000 top scores. Chris Zaino scored in the top 16,000 and eligible for finalist status. The four commended students were Elise Goodspeed, Kiersten Hoglund, Isabella Ziolek and Samantha Mauceri

30 Mr. Greenberg said in October the Pre-K -12 enrollment is 4410. That is a net increase of 57 students to last October. LEEP is up 21 and kindergarten is up 44. There is an additional 28 at North School, 24 at Middle School, High School is down 59 and South School is down 10. The pattern is very clear. People moving in have elementary age and preschool children. If the pattern continues, we will see an increase at elementary, Middle School and High School level.

35 **8. Non-Public Session**
Non-Public Session requested under RSA 91-A:3, Section II (b). Please see attached Confidential Memorandum. Mrs. Reilly made a motion to move into Non-Public Session requested under RSA 91-A:3, Section II (b). Mr. Young seconded the motion. Motion passed by a roll call vote.

40 **9. Adjournment:** The public meeting was adjourned at 8:04PM

Respectfully submitted,

45 Lisa Muse
School Board Secretary

Londonderry School Board
Non-Public Minutes
Tuesday, September 27, 2016

5 PRESENT: Board Members: Mrs. Hendricks, Mrs. Reilly, Mr. Young, Mr. Lekas and
Ms. Ganem
Superintendent of Schools: Mr. Greenberg
Assistant Superintendent: Mr. Laliberte
Director of Business Administration: Mr. Curro
10 Director of Human Resources: Mrs. Swenson

Mrs. Reilly moved, seconded by Mr. Young and passed unanimously (5-0) to enter non-public session under RSA 91-A:3, Section II (b) at 8:06PM..

15 Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (5-0) to approve administration's recommendation for a special education teacher

Ms. Ganem moved, seconded by Mr. Young and passed unanimously (5-0) to approve administration's recommendations for six special education assistants, an instructional assistant and a custodial position
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Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (5-0) to approve administration's recommendation for a dining services manager

25 Ms. Ganem moved, seconded by Mr. Young and passed unanimously (5-0) to approve administration's recommendations for three leave of absence requests

Discussion of a legal matter

30 Discussion of a personnel issue

Mrs. Reilly moved, seconded by Mr. Lekas and passed unanimously (5-0) to exit non-public session at 9:10PM.

35 Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (5-0) to adjourn public session at 9:11PM.

Respectfully submitted,

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Nathan S. Greenberg
Superintendent of Schools