

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry
School District School Board was held on **Tuesday, October 11, 2016** at 7:00PM at the Londonderry
Town Office, Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. In attendance
were School Board members: Ms. Ganem, Mrs. Hendricks, Mr. Lekas, Mrs. Reilly and Mr. Young.
Also in attendance were Superintendent, Mr. Greenberg, Business Administrator, Mr. Curro and School
10 Board Secretary, Lisa Muse.

1. **Call To Order:** The meeting was called to order at 7:00PM by Mrs. Hendricks.

2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Mr. Hill.

3. **Questions, Announcements and Presentations**

4. **Consent Agenda:** *Mrs. Reilly made a motion to accept the consent agenda. Ms. Ganem
seconded the motion. Motion passed 5-0-0.*

4.1 **Retirement(s):**

Michael Conneally Counselor High School

4.2 **Resignation(s):**

Maureen Fortin SPED Assistant Middle School

4.3 **Minutes: September 27, 2016**

4.4 **Meetings:**

October 18, 2016 Regular Meeting 7:00PM Town Offices

November 15, 2016 Regular Meeting 7:00PM Town Offices

November 22, 2016 Budget Presented to Board 7:00PM Town Offices

5. **Committee Reports**

5.1 **Student Council – Carolyn Hill:** We are officially now more than halfway through
quarter one at the high school. Progress reports were posted on October 7. The Dana Farber Jimmy Fund
Walk was held this past Saturday, October 8. It was the first Jimmy Fund Walk held here in
Londonderry. There were several people there, a bigger turnout than expected. Each of them brought
lots of enthusiasm along with them. The walk was two miles long and there were snacks served after the
event. Also on the 8th, the Londonderry Lancer Marching Band performed in the 21st annual Salem
Band Show. The student council hosted its own district meeting on October 5. Students from other local
schools' student councils got to participate in team building games and were served a delicious light
supper. The students enjoyed it and made new friends from other schools. The next student council
meeting will be held October 17.

5.2 **Teacher Liaison – Mary Wing Soares: South School:** Auditions are underway for the
South School Drama Club's production of Aladdin Jr., scheduled to be performed at the end of March.
The coaches are thrilled with the turnout. More than 70 fourth and fifth graders were in attendance at the
informational meeting and the caliber of talent exhibited thus far is phenomenal! **Middle School:**

Extra-curricular activities are in full swing now. Clubs, from the very timely political club to the recycling club, boys respect and student council, to name a few, have begun meeting. The boys respect went on an adventure in the Musquash last Tuesday that the boys will be talking about for quite a while! The 6th grade will be holding their social this coming Friday, Oct. 14th and College and Career day is next Wednesday, October 19th. **High school:** The LHS Drama Club is hosting Haunted Woods October 18, 19 and 20 from 6-8:30 pm at the Ropes course between LMS and LHS. Cost is \$5 per person for the woods and \$3 per kiddo for the Goblin Garden. This is our biggest fundraiser of the year and we hope lots of people come to support us!!! We have over 50 students involved!!!

5.3 School Board Liaison Reports: Mrs. Reilly attended a Middle School principal coffee and highly recommends people to attend if they can. They talked about the iReady assessments and clarified how it's a diagnostic tool in reading and math and shows how a student is growing. The coffee houses are offered in mornings and evenings. Ms. Ganem talked about the Matthew Thornton PTA fund raiser at La Caretta in which 15% of the bill goes to Matthew Thornton. The next PTA meeting is Thursday at 6:00PM in the library. Staff appreciation is on October 19th. The High School welcomes 500-700 learners a day who can access many items online from the library. Mrs. Hendricks mentioned that the C3 met October 5th and felt it was a productive conversation regarding the digital learning plan. The next C3 meeting is the first Wednesday in November which is November 2nd. It is held at 4:00PM in the High School library. The public and community are welcome.

6. Deliberations

6.1 Update from Peter Curro on Town Water Ordinance and to see what action the Board will take regarding same: The Town passed on residential use and that ordinance passed and the council extended for a week because of discussion on exemptions. This will be in effect until May 1, 2017 or if the state declares the emergency for water is over. The schools are participating and are exempt from this ordinance. Mr. Curro explained that the school district has been conserving water since July. He explained that we have not watered practice fields and have cut back on game fields about 50%. The town is also doing the same on West Road and LAFA is doing the same. He mentioned that the school receives its water from two irrigation ponds that collects runoff from all the parking lots and fields. Since its October, the dew helps and the sun isn't as strong so the need reduces and by the end of October Fall sports will have concluded. Mr. Young mentioned the ordinance has been passed and after they passed it they will review it again in the Spring. He mentioned that the rainfall year to date is 18.66 inches and the average is 34.5 inches. 90% of New Hampshire is in a drought situation. It takes a year for the water to get down to the wells. ***Mrs. Reilly made a motion to continue with the process we have in place for water conservation. Ms. Ganem seconded the motion. The motion passed 5-0-0.***

7. Superintendent's Report

7.2 Dining Services Update – Peter Curro and Amanda Venezia: Last year FY16, the Dining Services program ended the year with a \$32,225 net surplus and does include the \$50,000 for equipment. Mrs. Hendricks asked Mrs. Venezia how she felt the year has started. Mrs. Venezia said we rolled out a new point of sale and it has been a little learning curve. The inventory system is working great and she is confident in the system we have. Mrs. Hendricks asked about any large costs she is anticipating. She mentioned that we are looking at a new van for dining services because the old van didn't pass inspection. It is a 2002 which was purchased used. Two double decker ovens for Matthew Thornton and North School were purchased over the summer. Mr. Curro mentioned that the free and reduced have seen an uptick in applications across the board. Mr. Young asked for clarification about

the food service income statement dates. The application for free and reduced is online now. The new payment system is also up and running. Customization and restrictions can be arranged between parent and Mrs. Venezia.

5 **7.1 1st Quarter Financial Report – Peter Curro:** We received the official tax rates for
Londonderry and the local ad tax FY17 is \$13.54 and the state ad is \$2.21 for total \$15.75. This is up 60
cents. Last year, the district used over \$1.7 million of revenue from surplus to offset the tax rate is
FY16 which calculates to 45 cents. That is a huge difference from one year to another. To recap the
factors was the amount of surplus from our healthcare providers and we had an accounting adjustment in
10 health care that they wanted us to go from July to June so we were one month off so if FY16 we only
accounted for 11 months of healthcare premiums and not 12. The town has their numbers so that will be
printed in the news. First close, we look for trends and second close is most important. As we closed
last year, we had several retirements and that normally would have brought in a very high savings of
salaries, but enrollment required the Board to take action and hire additional staff. During spring of last
year, there were adjustments to salary. 6.2 full time employees in this budget that were not part of the
15 budget process over a year ago. That equates to a fair amount of dollars going forward. The budget is
tight moving forward. We have not put a freeze on anything, but we are cautiously watching the next
few months. Any big hiccups might make us put in a freeze. For the out of district tuition, we have an
open PO of \$250,000. This is the number that Mrs. Carpinone will draw down on going forward and
hope we don't use it but it allows us to project out to where we might be in June. Revenues are on target
20 and don't see any surprises. CAT AID was prorated. Still some savings from the amount of turnover in
the staff, but not nearly as much as what we thought. Long range forecast is cold and white. **7.3**

Digital Learning Plan – Scott Laliberte: This was the topic of conversation at the C3 meeting
last week. On the short end, the purpose is to provide us with the technology plan. This guides us
moving forward in assuring that we maximize existing resources and select most appropriately new
25 technology. Mr. Laliberte explained the use of technology is a key component in learning and the use of
this technology is linked directly to the learning function it serves. He explained how this technology
serves a crucial role in the efficient operation of the district and the effective integration of technology
should be an ongoing process. Mr. Laliberte described the areas of focus: to provide technology
hardware and software that directly connects to the enhancement of student learning and to use
30 technology tools that increase the efficient operation of the District. The packet also explains the
enhancement of student learning, efficient operations and outcomes. All this information is available
online. Mrs. Hendricks said they talked about the connection of technology to the community and to the
Board. Mrs. Hendricks encouraged the community to come to the next C3 meeting on November 2nd in
the High School library.

35 **7.4 September Enrollment Report – Nate Greenberg:** He mentioned that enrollment is up
PreK-12 60 students from last year; seeing growth at the Middle School and three elementary schools.
There is significant reselling of homes in the Matthew Thornton school district. The major push on
construction is at the North end of town. Mr. Greenberg reminded the Board that these numbers are
estimates from John Vogl. Mr. Greenberg will probably recommend to bank several positions to use
40 them to address growth at a particular grade level. If we don't need the positions, we won't spend the
money. He felt we still need another year or two to see the pattern on the growth but can see the vast
majority of growth is at the elementary level. In regard to space issues, we are good at the Middle
School and High School. He mentioned that where it will get cozy is at the elementary level including
Moose Hill. There has been a significant increase in the LEEP numbers. The YMCA program had to be
45 removed from Moose Hill because we needed the space.

5 **7.5 Response to Delayed Email Notification – Nate Greenberg:** Mr. Greenberg talked about the alleged criminal behavior and the delay in communication. In past years, we sent bulk emails and this year we heard that emails were being received in untimely fashion. We made adjustments to the server and on September 30th, we asked parents to let us know if they did not receive the emails. He
10 felt this problem has been resolved, but we are looking at other options like software related to the bus alert system and our messenger through the website. To assist with this, we need the parents to do us a favor by checking into X2 and make sure the emails are absolutely correct along with cell phone numbers. He needed parents to go into the system and double check this information. He is glad that parents made us aware of this problem and are looking for options to get information out fast. Mrs.
15 Reilly said the ISPs have been on tremendous delays, but that is out of our control. Ms. Ganem said a parent suggested using twitter specifically for emergencies. Mrs. Hendricks suggested that parents check their junk mail accounts also.

15 Mary Wing Soares mentioned that auditions are underway for Aladdin JR that will take place in March at South School. The coaches were so impressed that 70 fourth and fifth graders attended the meeting. She also mentioned that from a teacher’s point of view, iReady is a fabulous tool to show what the student can’t do but also what they can do.

20 **8. Non-Public Session**

Non-Public Session requested under RSA 91-A:3, Section II (b). Please see attached Confidential Memorandum. Mrs. Reilly made a motion to move into Non-Public Session requested under RSA 91-A:3, Section II (b). Ms. Ganem seconded the motion. Motion passed by roll call vote.

25 9. **Adjournment:** The public meeting was adjourned at 8:00PM.

Respectfully submitted,

30 Lisa Muse
School Board Secretary

Londonderry School Board
Non-Public Minutes
Tuesday, October 11, 2016

5 PRESENT: Board Members: Mrs. Hendricks, Mrs. Reilly, Mr. Young, Mr. Lekas and
Ms. Ganem
Superintendent of Schools: Mr. Greenberg
Assistant Superintendent: Mr. Laliberte
Director of Business Administration: Mr. Curro
10 Director of Human Resources: Mrs. Swenson

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Mrs. Reilly moved, seconded by Ms. Ganem and passed unanimously (5-0) to enter non-public session under RSA 91-A:3, Section II (b) at 8:02PM.

15 Mr. Lekas moved, seconded by Mr. Young and passed unanimously (5-0) to approve administration's recommendation for a special education assistant

DI Nominations tabled to next meeting: request for more information

20 Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (5-0) to approve administration's recommendation for a varsity girl's lacrosse coach

Mr. Lekas moved, seconded by Mrs. Reilly and passed unanimously (5-0) to approve administration's recommendation for a leave of absence request

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8:20PM Mr. Curro and Mrs. Swenson exited the meeting

Discussed a personnel matter

30 9:05PM Mr. Lekas exited the meeting

Negotiations update

35 Mr. Young moved, seconded by Mrs. Reilly and passed unanimously (4-0) to exit non-public session at 9:18PM.

Mr. Young moved, seconded by Mrs. Reilly and passed unanimously (4-0) to adjourn public session at 9:19PM.

40 Respectfully submitted,

45 Nathan S. Greenberg
Superintendent of Schools